



PREESALL TOWN COUNCIL

12 January 2024

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council's personnel committee on Monday 22nd January 2024 at 6.00 pm in Preesall Youth and Community Centre.

Cllr Karen Wood
Committee chairman

A G E N D A

1 Apologies for absence

To receive apologies for absence.

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the meeting held on 18th December (**emailed**).

4 Public participation

The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Civility & Respect Policy

To consider the draft Civility & Respect Policy and resolve to put to full Council for Adoption.

6 Exclusion of the press and public

Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, the council may resolve to exclude the press and public to discuss staffing matters relating to its employees.

7 Date of next meeting TBA