



## **PREESALL TOWN COUNCIL**

**Minutes of the meeting of the personnel committee  
held on 22<sup>nd</sup> January 2024 at 6pm at Preesall & Knott  
End Youth and Community Centre**

**Present:** Cllrs T Johnson, P Orme, C Rimmer, K Woods

**In attendance:** Yvonne Walton, Locum Clerk to the council

### **1 Apologies for absence**

None.

### **2 Declaration of interests and dispensations**

Cllr Johnson – Union interest.

### **3 Minutes of the last meeting**

**Resolved:** to approve as a correct record the minutes of the meeting held on 18<sup>th</sup> December 2023

### **4 Public participation**

No members of the public were present.

### **5 Civility and Respect Policy**

Cllr Orme reported that the Council had previously agreed to sign up to all future documents in relation to Civility and Respect and therefore it was felt that there was no requirement to formally sign up to this new document but to accept it as a Preesall Town Council document.

### **6 Exclusion of the press and public**

**Resolved:** Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, to exclude the press and public to discuss staffing matters relating to its employees. At the conclusion of the discussion, it was resolved to return to the meeting.

### **7 Date of next meeting**

26<sup>th</sup> February 2024

There being no further business the chair closed the meeting.