



## PRESALL TOWN COUNCIL

**Minutes of the meeting of the personnel committee  
held on Monday 7 October 2019 at 7.00pm,  
46 Meadow Avenue Preesall**

**Present:** Councillors A Cropper, B Burn, T Johnson, A Tarpey-Black

**In attendance:** Alison May, Clerk to the town council.

### **27(19-20) Apologies for absence**

None

### **28(19-20) Declaration of interests and dispensations**

Cllr Johnson – trade union membership.

### **29(19-20) Minutes of the last meeting**

Councillors **resolved** to approve as a correct record the minutes of the meeting held on 19 September 2019.

### **30(19-20) Exclusion of the press and public**

Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, the council **resolved** to exclude the press and public to discuss staffing matters in respect of the clerk. **Resolved** to make recommendations regarding the clerks hours and salary to the next meeting of full council.

### **31(19-20) Amendment to Standing Orders**

**Resolved:** to sign a special motion requesting standing orders be changed to reflect the employment working group has been replaced by the personnel committee and to replace the wording at standing order 26b with ‘ The chairman of the personnel committee, or in his absence, the vice-chairman shall upon a resolution conduct a review of the performance and annual appraisal of the work of the clerk. The review and appraisal shall be reported to the next meeting of the council.’

### **32(19-20) Date of next meeting**

18 October 2019.

There being no further business, the chairman closed the meeting at 9.00pm.