



## **PRESALL TOWN COUNCIL**

**Minutes of the meeting of the personnel committee held on Friday 6 March 2020 at 2.30pm, at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.**

**Present:** Councillors A Cropper (chairman), B Burn, T Johnson

**In attendance:** Alison May, Clerk to the town council.

### **38(19-20) Apologies for absence**

A Tarpey-Black – excluded by resolution of the council at the extraordinary meeting on 2 March to ensure enough members available to comply with each stage of the council's employment policies.

### **39(19-20) Declaration of interests and dispensations**

Cllr Johnson – trade union membership.

### **40(19-20) Minutes of the last meeting**

Councillors **resolved** to approve as a correct record the minutes of the meeting held on 10 January 2020.

### **41(19-20) Exclusion of the press and public**

Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, the council **resolved** to exclude the press and public to discuss staffing matters.

**Resolved** for the clerk to engage an independent investigation officer, as required by the recently adopted disciplinary policy, and for any reports to be referred to the personnel committee.

### **42(19-20) Date of next meeting**

TBA.

There being no further business, the chairman closed the meeting at 3.30pm.