



PREESALL TOWN COUNCIL

30 September 2020

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's Personnel Committee on Monday 5 October 2020 at 7.00 pm via Zoom video conference.

A handwritten signature in black ink, appearing to read 'A. May', is set against a light blue rectangular background.

Alison May
Clerk to the Council

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the meeting held on 23 September 2020 (**enclosed**).

4 Public participation

The Chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Recruitment of lengthsman

This meeting has been called following the decision by the successful candidate to withdraw from taking up the offered post of lengthsman. Councillors are asked to attend the meeting prepared to discuss options on the way forward. This may include re-visiting the hours offered, the rate of pay, whether the role should be split between candidates and any other ideas that councillors have regarding the recruitment. A copy of the Job Description, Person Specification and Preesall Workbook are enclosed. With regard to the workbook, councillors are asked to consider timings for the tasks. Councillors will be asked to agree a course of action to be recommended to full council.

6 Date of next meeting

TBA