



# PREESALL TOWN COUNCIL

20 November 2020

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's Personnel Committee on Friday 27 November 2020 at 10.00 am via Zoom video conference.

A handwritten signature in black ink, appearing to read 'A. May', is set against a light blue rectangular background.

**Alison May**  
**Clerk to the Council**

## A G E N D A

### 1 Appointment of chair

Following Cllr Cropper's decision to stand down as chair of the committee members now need to elect a new chair. Councillors are asked **to appoint** a new chair of the committee.

### 2 Apologies for absence

### 3 Declaration of interests and dispensations

### 4 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the meeting held on 5 October 2020 (**enclosed**).

### 5 Public participation

The Chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

### 6 Lengthsman applications

Given the current lockdown restrictions and Cllr A Cropper indicating his intention to step down from the committee it has been suggested that interviews are postponed until a new member can be appointed at full council on 14 December. This provides an opportunity to extend the deadline for receipt of applications for the contract. Councillors are asked **to decide** whether they wish to extend the deadline and for how long, they are also asked **to suggest** a date for interviews to take place.

### 7 Date of next meeting

TBA