



# PREESALL TOWN COUNCIL

8 December 2022

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council's personnel committee on Wednesday 14 December 2022 at 7.00pm in Preesall Youth and Community Centre.

A handwritten signature in blue ink, appearing to read 'A. May'.

**Alison May**  
**Town Clerk (Proper Officer of the Council)**

## A G E N D A

### **1 Apologies for absence**

To receive apologies for absence.

### **2 Declaration of interests and dispensations**

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

### **3 Minutes of the last meeting**

Councillors are asked to approve as a correct record the minutes of the meeting held on 14 November 2022 (**emailed**).

### **4 Public participation**

The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

### **5 Exclusion of the press and public**

Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, the council may resolve to exclude the press and public to discuss staffing matters relating to its employees.

### **6 Date of next meeting TBA**