



PREESALL TOWN COUNCIL

29 October 2019

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's finance committee on Monday 4 November 2019 at **9.30am** at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

A handwritten signature in black ink, appearing to read 'A. May', is placed over a light blue rectangular background.

Alison May
Clerk to the Council

A G E N D A

- 1 Apologies for absence**
- 2 Declaration of interests and dispensations**
- 3 Minutes of the last meeting**
Councillors are asked to approve as a correct record the minutes of the last meeting held on 14 October 2019 (**enclosed**).
- 4 Public participation**
The chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Monthly expenditure

Below is the known expenditure to date.

Councillors are asked:

a) To note receipts in September Current account	71.50
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b) To approve the following payments:	Cheque	
Payroll	BACS	3455.13
Clerk's expenses (on behalf of council)	BACS	62.55
848 Services (Inv. £9.48)	BACS	9.48

c) To note the following payments by direct debit	
Easy Web Sites (hosting fee, SSL certificate)	46.80
O2 (mobile phone contract)	14.70
LCC (contributions)	981.07
LCC (deficit)	8.33

d) To note the statement of accounts for month ending 31 October 2019 to be circulated at the meeting	
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6 First draft of budget for 2020/21

Councillors are asked to note that the first draft of the budget (**enclosed**) has been based partly on the decisions made by full council at its October meeting (highlighted) and partly on an uplift of expenditure to take account of inflation. Councillors are asked to note that there are still some unknowns and that expenditure for November through to March has been estimated. The clerk will talk councillors through the documentation. Councillors are asked to consider the information as presented and to make recommendations to full council regarding the accuracy of the draft to date.

8 Date of next meeting TBA.