



# PREESALL TOWN COUNCIL

5 January 2022

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's finance committee on Monday 10 December at 6.30pm at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

A handwritten signature in black ink, appearing to read 'A. May', is written on a light blue rectangular background.

**Alison May**  
Clerk to the Council

## A G E N D A

- 1 Apologies for absence**
- 2 Declaration of interests and dispensations**
- 3 Minutes of the last meeting**  
Councillors are asked to approve as a correct record the minutes of the last meeting held on 8 November (**enclosed**).
- 4 Public participation**  
The chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

## 5 Monthly expenditure

*Below is the expenditure made in December under the clerk's delegations because of the cancellation of the December meeting.*

<b>a) To note</b> receipts to 30/11/21 at the meeting Virgin Money account Unity account: Bench payment £284.93, Lights grant £3200.00	£Nil £3484.93
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<b>b) To approve</b> the following payments:		
Payroll	BACS0147, 0148,0150	2803.14
Clerk's expenses (on behalf of council) includes new barriers £556.67	0149	635.22
Lengthsman's expenses (on behalf of council)	0151	21.40
848 Services (Microsoft 365) (inv.13287)	0152	9.48
Wyre Building Supplies (Inv.SI0313628 £22.00; SI0313930 £25.63; SI0314322 £22.08)	0153	69.71
Trees Direct (Inv. 8.10.21)	0154	96.00
FH & M Davies & Son (Inv. SI539) Xmas trees	0155	432.00
Towers & Gornall (Inv. 9990)	0156	291.60
Preesall & Knott End Youth and Community Centre	0157	6000.00
R Leadley Xmas lights power	Chq 00008	22.00
J A Readman (for Motor Neurone charity) Xmas lights	Chq 00009	22.00
D Dent Xmas lights power	Chq 00010	33.00

<b>c) To note</b> the following payments by direct debit	
Easy Web Sites (hosting fee, SSL certificate)	46.80
O2 (mobile phone contract)	10.61
LCC (contributions)	847.78
LCC (deficit)	50.00

<b>d) To note</b> the statement of accounts for November 2021 Cashbook 1 - £86,727.77 Cashbook 2 - £40,705.48 Cashbook 3 - £nil Cashbook 4 - £83,172.74 Cashbook 5 - £10,010.12	
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<b>e) To note</b> cheque 000007 for £40, payable to the Royal British Legion for two wreaths, was signed outside of the meeting	
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*Below is the known expenditure to date for payment in January. Councillors are asked to:*

<b>f) To note</b> receipts to 31/12/21 at the meeting Virgin Money account Unity account: Bench payment £293.93; PROW £500	£Nil £793.93
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<b>g) To approve</b> the following payments:		
Payroll	BACS0158, 0159,0161	2803.14
Clerk's expenses (on behalf of council)	0160	83.26
Lengthsman's expenses (on behalf of council)	0162	4.50
848 Services (Microsoft 365) (inv.13492)	0163	9.48
Wyre Building Supplies (Inv.SD0127564)	0164	22.20
Blachere Illumination (inv.SI54370)	0165	1122.00

<b>h) To note</b> the following payments by direct debit	
Easy Web Sites (hosting fee, SSL certificate)	61.20
O2 (mobile phone contract)	11.09
LCC (contributions)	847.78
LCC (deficit)	50.00
Unity Service Charge (31 Dec)	18.00

<b>i) To note</b> the statement of accounts for December 2021 Cashbook 1 - £TBC Cashbook 2 - £40,705.48 Cashbook 3 - £nil Cashbook 4 - £73,590.12 Cashbook 5 - £10,010.12	
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**6 Date of next meeting – 14 February 2022**