



PREESALL TOWN COUNCIL

8 February 2022

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council's finance committee on Monday 14 February at 2.00pm at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

Alison May

Alison May
Clerk to the Council

A G E N D A

1 Apologies for absence

To receive apologies for absence.

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest and dispensation requests on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the last meeting held on 10 January (**emailed**).

4 Public participation

The chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Insurance renewal

The documentation for renewing the council's insurance for 2022/23 has now been received. The council is still in a fixed deal with the insurer which has gone some way to reducing the premiums. This year the premium is £680.10 as opposed to £667.13 last year and needs to be paid before 1 April 2022. A copy of the policy schedule has been **emailed**.

6 Monthly expenditure

Below are the known receipts and expenditure to date for payment in February.

Councillors are asked to:

a) To note receipts to 31/01/22 at the meeting Virgin Money account Unity account	£Nil £Nil
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b) To approve the following payments:		
Payroll	BACS0167, 0168,0170	2803.14
Clerk's expenses (on behalf of council)	0169	20.70
Lengthsman's expenses (on behalf of council)	0171	177.09
848 Services (Microsoft 365) (Inv.13679)	0172	9.48
Wyre Building Supplies (Inv.SI0319256)	0173	13.69
Zurich Insurance (Inv. 512812153)	0174	680.12

c) To note the following payments by direct debit	
Easy Web Sites (hosting fee, SSL certificate)	61.20
O2 (mobile phone contract)	11.09
LCC (contributions)	847.78
LCC (deficit)	50.00

d) To note the statement of accounts for December 2021 Cashbook 1 - £TBC Cashbook 2 - £40,705.48 Cashbook 3 - £nil Cashbook 4 - £TBC Cashbook 5 - £10,010.12	
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7 Quarter 3 budget monitoring

Councillors are asked:

- a) **to check and approve** the documentation for October, November and December of the 2021/22 financial year to ensure that financial recording is in order.
- b) **to check and approve** the budget monitoring and recommend virement of budget funds as appropriate.

The clerk will bring paper copies of the documentation to the meeting and talk councillors through the finances. This has also been sent electronically.

8 Date of next meeting – 14 March 2022