



PREESALL TOWN COUNCIL

Minutes of the finance committee meeting held on Monday 8th April 2024 at 5.30pm in Preesall and Knott End Youth and Community Centre

Present: Cllrs P Orme (chair), K Woods, J Jenkinson, K Shepherd.

In attendance: Yvonne Walton, Locum Clerk to the council.

41 Apologies for absence

Nil

42 Declaration of interests and dispensations

Nil

43 Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes, as presented, of the meeting held on 11th March 2024.

44 Public participation

None.

45 Monthly expenditure

Councillors **Resolved** to acknowledge and pay:

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| a) note receipts to 31 March 2024 Virgin Money account Unity account | Nil Payment for 2 benches £479.50 and £480.90 VAT reclaim £15,123.77 |
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| b) To approve the following payments: | | Bank | |
|--|--------------------|-------|----------|
| Payroll | BACS 453, 454, 455 | Unity | 2,543.49 |
| Lengthsman's expenses (on behalf of council) | BACS 456 | Unity | 7.20 |
| 848 Services (Microsoft 365) (Inv.17178) | BACS 457 | Unity | 9.48 |

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|--|----------|-------|----------|
| Nick White - Plantsman | BACS 458 | Unity | 300.00 |
| Clerk Expenses (on behalf of Council) Hi Viz jackets | BACS 459 | Unity | 214.80 |
| Zurich Insurance | BACS 460 | Unity | 917.83 |
| British Recycled Plastic – Benches | BACS 461 | Unity | 2,746.56 |
| Brunel Engraving – Plaque | BACS 462 | Unity | 55.08 |
| Rialtas – Accounting Software | BACS 463 | Unity | 230.40 |
| Smith of Derby – Clock Service | BACS 464 | Unity | 315.60 |
| Best Kept Village Entry | BACS 465 | Unity | 25.00 |

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| c) The following payments were noted as being paid via direct debit | | |
| 3 (mobile phone contract) to 31 July | Unity | 9.00 |
| Easy Web Sites (hosting fee, SSL certificate) | Virgin | 76.56 |
| LCC (contributions) | Virgin | 443.36 |
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| d) The Bank Reconciliation to 29th February 2024 was approved and signed |
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46 Quarter 4 Budget Review

- a. It was resolved that the accounting records were in order.
- b. The Committee reviewed the Final Quarter budget for the year and resolved that it was a true reflection of the Council Business for 2023/24.

47 Annual Governance and Accountability Return 2023/24

- i) ii) The relevant documents were provided to the Committee however they were complete as the final bank statements for the year were not yet available.
- iii) It was resolved that the Committee would approve the dates for notification of public rights for 2023/24 as 3rd June to 12th July 2024

48 Date of next meeting – 13th May 2024