



PREESALL TOWN COUNCIL

**Minutes of the finance committee meeting held on
Monday 12 June 2023 at 9.30am in Preesall and
Knott End Youth and Community Centre**

Present: Cllrs P Orme (chair), J Lewin, K Shepherd, K Woods.

In attendance: Andrea Kay, clerk to the council, and Alison May, locum RFO.

1 Apologies for absence

None.

2 Declaration of interests and dispensations

None.

3 Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes, as presented, of the meeting held on 22 May 2023.

4 Public participation

No members of the public were present.

5 Monthly expenditure

Councillors resolved to approve the following receipts and expenditure:

a) Receipts to 31/05/2023 Virgin Money account Unity account	£100 Donation on May Day £286.60 Smith of Derby Refund £130.30 Donation Mayoral Charity 22/23
--	---

b) To approve the following payments:		Bank	
Payroll	BACS 0341,0342,0344	Unity	2825.95
Clerk's expenses (on behalf of council)	0343	Unity	1161.07
Lengthsman's expenses	0345	Unity	20.99

(On behalf of council)			
848 Service (Microsoft 355) Inv 16936	0346	Unity	9.48
P&KEYCA (Local service fund payment)	0347	Unity	6000.00
LCC CCTV Attachment (inv 5201509540)	0348	Unity	84.00
Wyre Building Supplies (Preesall)	0349	Unity	171.89
Made outside the meeting:			
May Day	CQ 00025	Virgin	Cancelled
Best Kept Village	CQ 00026	Virgin	25.00
Laptop*	Bacs 0343	Unity	633.47
Printer*	Bacs 0343	Unity	336.49

*These items were agreed by Council as part of the budget setting for 23/24

c) To note the following payments by direct debit		
3 (mobile phone contract) to 31 May	Unity	9.00
Easy Web Sites (hosting fee, SSL certificate)	Virgin	56.40
LCC (contributions)	Virgin	922.47

6 Lancaster Garage legal fees

The preferred solicitors have now provided a breakdown of the fees and charges for undertaking the purchase of Lancaster Garage, St Bernards Road.

Councillors **Resolved** to employ the said solicitor and instructed the clerk to proceed.

7 Annual Governance and Accountability Return 2022-2023 – for information and to make a recommendation to full council.

Councillors reviewed and agreed the Agar documents for 2022-2023 and **Resolved** to recommend full council approval.

Considering recommendations from Internal audit councillors **Resolved** to recommend:

- 1 Cllr Johnson become an ex-officio member of the committee.
- 2 Finance committee members attend a finance course.
- 3 Clerk to be a signature on all bank's accounts.
- 4 Cllr Orme to be removed from authoriser to an inputter on the Unity bank.

8 Date of next meeting – 10 July 2023

There being no further business the chair closed the meeting at 11.15 am.