



PREESALL TOWN COUNCIL

3 August 2021

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's finance committee on Wednesday 11 August at **9.30am** at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

A handwritten signature in black ink, appearing to read 'A. May', is enclosed in a light blue rectangular box.

Alison May
Clerk to the Council

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the last meeting held on 26 April 2021 (**enclosed**).

4 Terms of reference

It is a requirement of the committee to review its terms of reference after the Annual Meeting of the full council. Appropriate recommendations are to be made to full council. Councillors are asked **to consider** whether they wish to recommend any changes.

5 Public participation

The chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

6 First quarter financial monitoring

Councillors are asked:

- a) **to check and approve** the documentation for April, May and June of the 2021/22 financial year to ensure that financial recording is in order.
- b) **to check and approve** the budget monitoring and recommend virement of budget funds as appropriate.

The clerk will bring paper copies of the documentation that has been sent electronically to the meeting and talk councillors through the finances.

7 Monthly expenditure

Below is the known expenditure to date.

a) To note receipts at the meeting Current account In Bloom account	
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b) To approve the following payments:		
Payroll	BACS0114, 0115,0117	2885.34
Clerk's expenses (on behalf of council)	BACS0116	244.43
Lengthsman's expenses (on behalf of council)	BACS0118	113.99
Mr P Orme (999 flag)	BACS0119	14.99
Cartridgesave (INVZB5W2J) Ink	BACS0120	15.44
Fylde Mowercare & Cycles (Inv. 15.7.21) Stihl Strimmer and Blower	BACS0121	550.00
C&C Supplies Collinson Ltd (IN646049) Safety equipment and tools	BACS0122	169.70
Wyre Building Supplies LTD (SI 0296669) Bags, tarpaulin, padlock £123.24; (SI0297246) Equipment £42.49; (SI0299491) Flagging £43.20	BACS0123	209.03

c) To note the following payments by direct debit	
Easy Web Sites (hosting fee, SSL certificate)	46.80
O2 (mobile phone contract)	10.61
LCC (contributions)	855.62
LCC (deficit)	50.00

d) To note the statement of accounts for July 2021 to be circulated at the meeting	
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8 HTB investments

The HTB 12 month bond matures on 16 August, the council has until 28 August to reinvest funds and add additional funds. The maturity value is expected to be £40745.48. At the time of producing the agenda there is a 1 year bond offering 0.95%. Councillors are asked to **approve** the re-investment of the funds.

9 Date of next meeting TBA.