



## PREESALL TOWN COUNCIL

6<sup>th</sup> March 2024

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council's finance committee on Monday 11<sup>th</sup> March 2024 at 6.30 pm at Knott End and Preesall Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

*Yvonne Walton*

Clerk to the council

### AGENDA

To note that Mayor Janet Lewin has decided to resign from the Finance Committee with immediate effect.

#### **1 Apologies for absence**

To receive apologies for absence.

#### **2 Declaration of interests and dispensations**

To receive from councillors, disclosures of pecuniary and non-pecuniary interest and dispensation requests on matters to be considered at the meeting.

#### **3 Minutes of the last meeting**

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 12<sup>th</sup> February 24 (**emailed**).

#### **4 Public participation**

The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

## 5 Monthly expenditure

Councillors are asked to note that below are the known receipts in February and expenditure for approval March.

a) <b>To note</b> receipts to 31/02/24 Virgin Money account Unity account	
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b) <b>To approve</b> the following payments:		Bank	
Payroll	BACS 445, 446, 447, 448	Unity	2,319.03
Lengthsman's expenses (on behalf of council)	BACS 449	Unity	8.10
848 Services (Microsoft 365) (Inv.17178)	BACS 450	Unity	9.48
Nick White - Plantsman	BACS 451	Unity	300.00
Wyre Building Supplies	BACS 452	Unity	17.82

c) <b>To note</b> the following payments by direct debit		
3 (mobile phone contract) to 31 July	Unity	9.00
Easy Web Sites (hosting fee, SSL certificate)	Virgin	71.28
LCC (Pensiom contributions)	Virgin	443.36

d) <b>To approve</b> the Bank Reconciliation to 31 <sup>st</sup> January 2024 (emailed)
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6. To consider the Quotes for Town Council Insurance and resolve to purchase a Policy to cover the Council from 1<sup>st</sup> April 2024.
7. To consider a pay increase for the Locum Clerk wef 1<sup>st</sup> March 2024 from £15.21 (unqualified Clerk rate) to £18.10 (Qualified Clerk rate) as recommended by the Personnel Committee.
8. **Date of next meeting – 8<sup>th</sup> April 2024 starting at 6pm**