



PREESALL TOWN COUNCIL

17 March 2020

In accordance with Standing Order 6(a) councillors have been summoned to attend an Extraordinary Meeting of Preesall Town Council at 9.30 am on Monday 23 March at Preesall Youth and Community Centre, Lancaster Road, Preesall.

P. K. Orme

Cllr Phil Orme - Mayor

This meeting may be recorded by the council, members of the public or the press.

Prior to the start of the meeting the chairman will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chairman of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the meeting held on 9 March 2020.

4 Public participation

The Mayor will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. **Matters requiring a council decision or support must be included as a specific agenda item.** At the conclusion of the public session the Mayor will ask councillors **to agree** to reconvene the meeting.

5 Coronavirus contingency planning

a) To consider extending the delegation of council decisions to the Clerk during any period of restricted activity declared by the Government in respect of the Covid-19 virus, such delegation to enable the Council to fulfil its responsibilities to its residents. A copy of the clerk's existing delegations is attached.

b) To consider whether the council's committees need additional powers.

c) To decide what action the council will take regarding planned events.

d) To consider creating a list of useful phone numbers that are confirmed as legitimate by the council.

6 To consider known items to date

i)Planning

Application Number: 20/00188/FUL

Proposal: Removal of existing storage building, erection of steel portal framed building for use of storing horse-riding equipment (resubmission of 19/00850/FUL)

Location: Lancaster Farm Burned House Lane Preesall Poulton-Le-Fylde Lancashire

Application Number: 20/00208/FUL

Proposal: Two storey side extension, single storey rear extension (resubmission of app: 19/00637/FUL).

Location: Edale, 48 Rosslyn Avenue Preesall Lancashire FY6 0H

ii) Finance

Councillors are asked:

a) To approve the following payments:	Payment type	
Clerk's expenses on behalf of council (to 17/3/2020)	BACS	180.10
LALC fees (Inv.2160)	300032	745.62
Lancashire County Council (5200207563)	300033	616.80
P Orme – BKV competition	300034	30.00

b) To note cheques signed/payments made outside the meeting:	Payment type	
Dr Stephen Parr-Burman (BH/324/2020)	BACS	180.00
Archer Safety Signs (INVARCH110239)	300030	142.28

In addition the following is a list of expected expenditure for the next three months based on expenditure incurred in 2019:

April

P&KEYCA - £6000

Eon (Xmas lights) - £15 to 20

May

Towers & Gornall - £474

Known payments to be incurred in the coming month:

1xGlasdon bench for member of public (awaiting confirmation of price)

Stationery – ink required.

There are a number of payments made by direct debit, some of these will increase in line with inflation from April.

Salaries – these will be as agreed in the October review of the clerk's employment, conducted by the personnel committee and agreed by full council – resolution 142(23), and the lengthsman's salary as per the agreed budget limits agreed in January 190(7). The latter to be adjusted in line with the council's policy on sickness absence pay.