



PREESALL TOWN COUNCIL

11 June 2020

Dear Councillor

You are hereby summoned to attend an extra ordinary meeting of Preesall Town Council on Wednesday 17 June 2020 at 7.00pm via Zoom video conference.

Cllr Phil Orme

**Cllr Phil Orme
Mayor**

A G E N D A

- 1 Apologies for absence**
- 2 Declaration of interests and dispensations**
To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.
- 3 Minutes of the meetings of Full Council**
Councillors are asked to approve as a correct record the minutes of the meetings held on 1 June 2020 (**enclosed**).
- 4 Public participation**
The Mayor will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. **Matters requiring a council decision or support must be included as a specific agenda item.** At the conclusion of the public session the Mayor will ask councillors **to agree** to reconvene the meeting.
- 5 Lengthsman vacancy**
Following the resignation of the council's lengthsman earlier this month councillors are asked to determine how they wish to fill the vacancy.
- 6 Date of next meeting**
The next full meeting of the council will be on Monday 13 July at 7.00pm. Councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing TEN CLEAR DAYS PRIOR TO THE MEETING** at the latest (Thursday 2 July). The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.