

## PRESALL TOWN COUNCIL

**Minutes of the meeting of the Town Council held on Monday 11 February 2019  
at 7.00pm at Presall Youth and Community Centre, Lancaster Road, Presall**

**Present:** Cllrs L Woodhouse (Mayor), B Burn, R Drobny, R Lawson, J Mutch, P Orme,  
N Pattrick, T Reilly.

**In attendance:** Alison May, clerk to the town council; County Councillor Matthew Salter and 15  
members of the public.

### **214a(1) Apologies for absence**

Cllr Black, Cllr McCann

### **214b(1) Absent without apology**

### **215(2) Declaration of interests and dispensations**

None

### **216(3) Minutes of the last meeting**

Councillors **resolved** to approve as a correct record the minutes of the meeting held on 14  
January 2019 subject to two typographical errors in the feedback from council leads.

### **217(4) Public participation**

*At the request of the Mayor, councillors **resolved** to adjourn the meeting at 7.07pm to allow  
non-councillors to speak.*

- A member of the public raised concerns about the poor state of Lancaster Road and  
asked when it would be repaired.

*In response:* County Councillor Salter agreed to take this matter forward and discuss it further  
with the resident outside the meeting.

- Cllr Salter informed the council that once he had further information from the budget  
meeting at LCC he would post it on Facebook, He thanked the council for its input to  
getting Park Lane re-surfaced.

*At the conclusion of the public participation (7.15pm) and at the request of the Mayor, councillors  
**resolved** to reconvene the meeting*

### **218(5) Questions to councillors**

None

### **219(6) Planning applications**

**Application number: 18/01245/FUL**

**Proposal:** Erection of sculpture with integrated interpretation board

**Location:** Fluke Hall Lane, Pilling, PR3 6AA

**Resolved:** the council was unanimous in having no objections to the application.

**Application Number: 19/00025/FUL**

**Proposal:** Create a roof over the existing midden

**Location:** Muffys Platt Farm, Pilling Lane, Preesall, Poulton-Le-Fylde, Lancashire

**Resolved:** the council was unanimous in having no objections to the application.

**Application Number: 18/01170/FUL**

**Proposal:** Erection of storage building for private equestrian use

**Location:** Blueberry Stables Lancaster Road Preesall Poulton-Le-Fylde Lancashire

**Resolved:** to object to the application (4 against, 4 abstentions) on the grounds of flood risk, highways, incursion into the countryside and scale for private use.

**220(7) Reports from committees and working groups**

**i) Finance committee**

**a) Chairman's report**

The chairman of the finance committee informed councillors that the committee had met that morning and had reviewed and approved the quarter three budget reporting, approved the monthly expenditure for February and reviewed the finance regulations which it would be recommending for readoption at the March meeting.

Finance for February 2019 meeting

Councillors were asked:

<b>a) To note</b> receipts at the meeting	
Current account	23.98
Reserve account	5.22

<b>b) To note</b> the following payments:	Cheque	
Payroll	371,373,375	2841.65
Clerk's expenses (on behalf of council)	372	12.50
Lengthsman's expenses (on behalf of council)	374	40.00
PRS electrical	376	2973.60
Best Kept Village entry	377	30.00
LALC (community engagement training for Cllr Patrick)	378	25.00

<b>c) To note</b> the following payments by direct debit	
Easy Web Sites (hosting fee, 9 x councillor email, SSL certificate)	49.20
O2 (mobile phone contract)	13.43
LCC (contributions)	815.10
LCC (deficit)	8.33

<b>d) To note</b> the statement of accounts for January 2019: Current account £73,379.19 Reserve account £30,713.48 In Bloom account £4,221.34	
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<b>e) To note</b> the Q3 budget report feedback from the finance committee at the meeting	
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**b) Accounting package**

Councillors were made aware that the clerk had been researching professional accounting software used by other clerks and had presented information on the preferred Alpha financial management software from Rialtas to the finance committee. The committee had seen examples of the reports produced by the software and recommended that councillors approve its purchase.

**Resolved:** to approve the purchase of the software, training for the clerk, one year’s support and set-up for a maximum of £1,000 and associated yearly costs thereafter.

**ii) Standing Orders working group**

**Resolved:** To accept the recommendation of the working group and to adopt the revised set of Standing Orders provided by NALC, reviewed and updated to include financial limits contained in Preesall Town Council’s existing Standing Orders.

**iii) CCTV working group**

Councillors were informed of the options available, with Wyre Council already having identified a supplier of the CCTV system and liaised with LCC as to a suitable location in Knott End; similar work to be undertaken in Preesall to identify a suitable location near the junction with Park Lane. Preesall Town Council would be responsible for purchasing the cameras, a £1 fee to Wyre Council and servicing costs. Councillors were informed that if automatic number plate recognition was required then both the Dome camera and ANPR would need to be purchased.

**Resolved:** that the council would install CCTV in the township.

**Resolved:** that the council would take advantage of the discount offered by the supplier and purchase two dome cameras and one ANPR system (one camera for Knott End and the other with ANPR for Preesall).

**Resolved:** that £10k be moved from reserves to the community facilities budget to cover the purchase of the cameras prior to April 19, with the monies returned to reserves once the precept is paid.

**221(8) Handrail to sea wall**

**Resolved:** to set up a working group (Cllr Burn, Cllr Drobny, Cllr Orme, Cllr Patrick) to look at the need for handrails along the length of the sea wall and investigate finance options for their purchase.

**222(9) Event**

**Resolved:** that if the community was to establish a group to take forward an additional event the council would be willing to consider any requests for financial support and advice, but was not resourced to run the event.

**223(10) Christmas lights**

Councillors expressed disappointment at the number of lights that failed over the Christmas period.

**Resolved:** for the clerk and the council's lead councillor for festive lighting to look at lighting options for 2019/20 and report back to the council.

**224(11) Feeder pillar**

**Resolved:** to approve the purchase of a feeder pillar and electrical supply, from LCC for a cost of £1,050 plus VAT. This would be at the Battle of Britain memorial - the pillar would be placed off the adopted highway on the grassed area.

**225(12) Mayor for the civic year 2019/20**

Cllr Woodhouse proposed and Cllr Reilly seconded Cllr Orme.

**Resolved:** to nominate Cllr Philip Orme as the mayor elect of Preesall Town Council for the civic year 2019/20. Cllr Orme invited Cllr Burn to be the deputy mayor elect and he accepted.

**226(13) Arrangements for Civic Sunday 2019**

**Resolved:** that the event be held on 26 May 2019 at the same time as the volunteers' service at St Oswald's church. All other arrangements to be the same as last year.

**227(14) Arrangements for Annual Town Meeting 2019**

It was explained that the meeting is not a town council meeting and will not be set up as such. It will be convened by the mayor and the clerk will take minutes; councillors will not be present in their official capacity.

**Resolved:** that the Annual Town Meeting take place at 7pm on 20 May at Preesall Youth and Community Centre.

**228(15) Appointment of internal auditor**

**Resolved:** to appoint Kath Coleman, the internal auditor used last year, as the internal auditor for the year ending 31 March 2019 at a cost of £150. The terms of reference for the internal audit were also approved.

**229(16) Best Kept Village Competition**

Cllr Orme stated that any ideas for entries should be forwarded as soon as possible.

**Resolved:** That Cllr Orme take the lead in organising this year's entry into the Best Kept Village Competition and that the council would pay the entry fee of £30.

**230(17) Clerk's attendance at health and safety event**

**Resolved:** to approve the clerk's attendance at the health and safety training event being organised by Wyre Council at the North Euston Hotel, Fleetwood, on Saturday 30 March.

**231(18) Proposal to reduce the speed limit on part of the A588 and B5377**

**Resolved:** to support LCC's proposal to reduce the speed limit to 30mph on parts of the above roads.

**232(19) Household waste recycling consultation**

As the paperwork had not been supplied by LCC it was agreed to defer this item until the March meeting.

**233(20) Verbal reports from subject leads and outside body representatives (information only)**

**Best Kept Village** – Cllr Orme asked for suggestions for entries in the competition and asked that these either be emailed to him or raised at his surgery at the library. He also said that if anyone wished to help or set up a committee outside the council then he would be happy to consider approaches and for them to attend the organiser's information evening.

**Gala** – Cllr Burn reported that the next meeting would be on 26 February provided sufficient people turn up.

**G & KE light railway** – Cllr Drobny stated that the group had procured public liability and personal injury insurance. Work to clear and tidy the track bed was planned, with the group receiving guidance from Wyre's tree officer. Planning permission was being sought and the lease with NPL was going through.

**Halite** – Cllr Woodhouse reported that she had attended the community liaison panel meeting at the North Euston hotel in Fleetwood. Halite is looking to start the haul road in late summer/early autumn followed by the first phase of preparing five caverns. Cllr Orme confirmed that the two bonds needed by Wyre prior to commencement of works had yet to be paid.

**Highways** – Cllr Patrick provided an update on the works done to date and said that the dip in the roundabout on Pilling Lane had been reported to LCC. She would also be carrying out a full inspection with Cty Cllr Salter in two weeks time.

**Lancashire Association of Local Councils (Wyre Area Committee)** – Cllr Orme reported that the Wyre area committee had met last week where there had been presentations from Garry Payne and the police. Wyre would be looking to strengthen the standards regime and code of conduct. A stakeholder review had been conducted by the Committee for Standards in Public Life, which had now reported back with recommendations for town and parish councils at page 110, in particular the reintroduction of sanctions with the possibility of problem councillors being suspended for up to six months.

**Tourism** – Cllr Woodhouse reported that the ferry was now back running after being serviced. Cllr Drobny left the room

**Wyre Ferry Management Board** – Cllr Orme reported that no meeting had taken place. Cllr Mutch asked why Cllr Orme had not attended the board after the council had paid £5k for him to

attend. It was pointed out that the £5k was a contribution towards the £20k dredging costs and had nothing to do with the ferry management board – the council had not made a contribution towards this.

Cllr Drobny returned to the room

**Wyre Festive Lights Committee** – Cllr Reilly reported that the committee had not sat for two years, largely because of the change in funding process for the lights. He has sent an email to the previous chairman and Carl Green at Wyre to see what is planned and is awaiting a response.

**Wyre Flood Forum** – Cllr Orme and Cllr Pattrick reported that a FLAG meeting had taken place and that they would continue to supply support to the groups as required.

**Wyre In Bloom** – Cllr Mutch reported that she and a representative from the In Bloomers had attended the steering group meeting looking at this year’s grant funding and the In Bloomers were discussing colour schemes.

**Youth** – Cllr Pattrick reported that two new fully DBS and food hygiene checked volunteers had started.

**234(21) Verbal report from Wyre Councillor (information only)**

The Wyre councillor reported that the local plan was in the final stages before being adopted. Once it is signed Wyre Council will revisit the required housing figures. He reported that changes to the bin services would not take place until after the election and that it was planned that the green boxes would be replaced by a bin.

**235(22) Clerk’s report (information only)**

**Lengthsman’s report**

In January the lengthsman has continued to tidy around the village and has cut back overgrowth on a number of public footpaths and overgrown bushes on the sea wall. He has responded to requests to clear a number of drains of leaves and has taken back some of the hours owed to him.

**LCC Highways response re junction of Park Lane and Burned House Lane, Preesall.**

‘I can confirm that we have carried out some analysis at this location of the collisions and have developed a local safety scheme. However, this requires approval from Cabinet, which will follow the budget in February/March, so we will be unable to confirm if it will go ahead until spring 2019.’

**OWSAC letter of thanks**

The committee has sent a letter of thanks to the council for its donation of £250 towards the Christmas party for 71 members of the club. Photographs of the event will be circulated at the meeting. The clerk can confirm that copies of the invoices for the event have been provided and that the expenditure is accounted for.

**Christmas lights storage**

Insufficient storage is available for the Christmas lights, resulting in a number of Christmas trees, Santa heads, tableaux and the library lights being temporarily stored in a resident’s garage. It is

unknown when/if approval will be given for the storage container on Preesall Park, therefore interim options are being investigated.

### **RBS switching**

The countdown has now begun to the launch of the business banking switch on Monday 25 February when a number of banks will be making offers for the council's business banking. As was reported last year, RBS is trying to distance itself from business banking and is therefore encouraging all existing account holders to move their business elsewhere. Limited information is available at the moment and the clerk will provide a verbal update at the meeting if more information is available.

### **Policing**

The local policing model changes have taken place, and this has resulted in the officers previously known as neighbourhood officers – PCs Butcher, Cross, Anderson, Banks and Rawcliffe - all now being part of the new immediate response staff who provide cover 24/7 for Garstang and surrounding areas. The transition is going fairly smoothly and all those mentioned (with the exception of Gary Cross, who has moved to HQ) are keen to maintain the community links and continue to provide a visible deterrent in keeping local community members safe, while also providing a much-needed enhanced visibility.

The Garstang office remains occupied and the local telephone numbers for non-urgent enquiries for either the remaining neighbourhood team PCSOs 7587 Oli Braithwaite, 7988 James Monaghan and 7187 Kirsty Newson (currently on maternity leave) or the response officers remain the same. The local CBM, currently off sick, is replaced temporarily by Pc 3473 Chris Banks.

A Special Constable Sc 9060 Carl Hindley has also been appointed to assist in providing a visible presence and pro-active patrol of the Knott End/Preesall areas, although Carl also assists wherever there is a problem profile.

Pc Kev Berry and PCSO 7315 Chrissie Grimshaw remain as the Poulton NHP team.

The PCSOs will be taking a more active part in local meetings and other engagement activities.

Contact for the team remains as [garstangoverwyreandpoulton.NPT@lancashire.pnn.police.uk](mailto:garstangoverwyreandpoulton.NPT@lancashire.pnn.police.uk)

Crime figures and constabulary content can be found at the In The Know System, which can be accessed via [www.StayInTheKnow.co.uk](http://www.StayInTheKnow.co.uk)

### **A585 Windy Harbour to Skippool**

The web page with the latest information about this scheme has been updated, including details about the planning application submission to the Planning Inspectorate.

You can access more information about the planning application by using the link on the [scheme web page](#).

### **NALC - 150 councils**

The National Association of Local Councils has published a document highlighting the good work England's 10,000 local (parish and town) councils are doing for their communities. 'Points

of Light' is a collection of case studies highlighting the work that local councils are undertaking to support their communities. The 2019 edition contains 150 case studies, which includes summaries, electorate, precept and expenditure. If councillors would like a copy of the document please let the clerk know.

### **Foster with Lancashire County Council and create memories**

Over 2,000 children and young people are currently being looked after here in Lancashire, including older children and sibling groups, so there is always a need a recruit more foster carers.

To start the year Lancashire County Council is running a campaign to encourage more people to come forward to become foster carers. The campaign is called 'foster with us and create memories', and features a range of youngsters carrying out activities which fostered children often don't get a chance to experience – such as learning to bake a cake, play football or appear in a play. The purpose of the create memories theme is to show potential foster carers the difference they can make to a young person's life in quite small ways.

Fostering is a great way to help children and young people enjoy a normal life and flourish in a safe and loving family environment. Being a foster carer is a tremendously rewarding and emotionally uplifting experience - you are making a real difference to someone's life. As a Lancashire County Council foster carer you'll receive local support 24 hours a day, 7 days a week, initial and ongoing training, and a generous allowance.

To find out more about fostering with Lancashire County Council:

- Visit [lancashire.gov.uk/fostering](http://lancashire.gov.uk/fostering) and complete a short online enquiry form
- Telephone 0300 123 6723
- Follow @lancashirecc and search #LancsFostering
- Like @lancashirecc from your Facebook profile and look out for #LancsFostering posts.

### **236(26) Mayor's report (information only)**

The Mayor reported that she had attended the absolutely beautiful service at Blackburn Cathedral on 3 February.

### **237(24) Exclusion of the press and public**

It was agreed that it wasn't necessary to exclude the press and public.

**Resolved:** that the clerk be given permission to take on the role of internal auditor for Catterall Parish Council and take part in the election count in May.

### **238(25) Items for next agenda**

The next meeting will be held on 11 March 2019. Councillors are asked to raise matters to be included on the agenda by notifying the clerk **in writing by Thursday 28 February** at the latest. A summary of the reason for raising the matter is to be provided.

There being no further business, the Mayor closed the meeting at 9.11pm.