

PREESALL TOWN COUNCIL

Minutes of the Meeting of the Town Council held on Monday 8 August 2016 at 7.00pm at Preesall Youth and Community Centre, Lancaster Road, Preesall

Present: Councillors T Reilly (Mayor), R Black, B Campbell, R Drobny, R Lawson, G McCann, J Mutch, P Orme, V Taylor and L Woodhouse.

In Attendance: Alison May, Clerk to the Town Council, and three members of the public.

(16-17)081 Apologies for Absence

Apologies for absence were received from Cllr D Hudson and Cllr P Greenhough.

(16-17)082 Declarations of Interests and Dispensations

Cllr McCann reported that he no longer had a non-pecuniary interest in the proposed lighting of the Mount as his godson was no longer an employee of Sylvania Lighting.

Cllr Woodhouse declared a non-pecuniary interest in respect of her having joined the Preesall and Knott End In Bloom volunteers.

(16-17)083 Minutes of the Last Meetings

RESOLVED: That the minutes of the meeting held on 11 July 2016 be agreed as a true record.

(16-17)084 Public participation (including a verbal police report)

*At the request of the Mayor, councillors **resolved** to adjourn the meeting to allow non-councillors to speak.*

Members of the public raised the following items:

- The provision of tall bins as opposed to the small green boxes for the recycling of plastics and bottles.
In response: Cllr Taylor advised that this would not be possible due to funding restraints and advised that any excess plastics and bottles should be put in a plastic bag at the side of the box and they would be collected at the same time.
- Concern re lack of progress with the provision of a zebra crossing for Knott End.
In response: Cllr Taylor advised that a lack of funding within the County would preclude the installation of a crossing. Cllr Drobny suggested contacting the MP, Cat Smith and offered to draft a letter for the member of the public to sign when they reported a disability that would prevent them writing in person. Cllr Drobny suggested that if further development takes place in the village that funding is sought for the crossing from the developer.
- Cllr Orme was thanked for his input with regard to dogs running loose.
- Extension of running times for the 2c bus by one hour.
In response: The Clerk confirmed that Blackpool Transport are looking to extend the service by providing an additional journey in the evening, leaving Knott End at 21.00 Monday to Saturday from November 2016.
- Cllr McCann provided an illustration of a possible memorial to commemorate the end of WW1, to be made from black granite with red poppies at the bottom corners.
- Cllr Orme reported that he had been in communication with the taxi licensing officer at Wyre and the taxi company in Knott End re parking under the clock in Barton Square. It has been suggested that once building work at the bakers is completed then space will be available for the taxis to the rear of the office. Cllr Campbell reported that he had spoken with the offender parking directly under the clock and had been assured this won't happen in future.

Councillors noted the police report which showed there had been 12 crimes in July compared with 14 in the same period in 2015 and 11 incidents of anti-social behavior compared with 7 in July 2015.

*At the conclusion of the public participation and at the request of the Mayor, councillors **resolved** to reconvene the meeting*

(16-17)085 Town Signage

Councillors discussed installing signage at the ferry slipway pointing to the 'village centre and shops' and in the village centre pointing to the 'Lowry statue and ferry slipway'. It was reported that funding is already available within the budget for the former, but would have to be sought for the latter.

RESOLVED: That Cllr Woodhouse and Cllr Black formally look into the provision of signage from the village to the ferry slipway.

(16-17)086 Life in Wyre Survey

Wyre council is proposing to extend its 'Life in Wyre' resident survey to include questions relating to contact with parish/town councillors.

RESOLVED: That the Council agreed to the survey being extended to include questions relating to parish/ town councillors.

(16-17)087 Town Clerk Reimbursement of Training Costs

RESOLVED: That the Clerk attend module 2 of the 'New Councillors and Clerks' course re Budget and Precept to be held at Howick House Penwortham on Saturday 8 October 2016 and that the Council meet the cost of £30.

(16-17)088 Model Publication Scheme

RESOLVED: That the revised Model Publication Scheme and covering explanation be approved subject to the inclusion of:

- a) Reference to archived documents being held at County Archives, Preston
- b) Email copies (where available) are free of charge
- c) Reference to the council being permitted to refuse the request if the estimated cost of completing the work is in excess of appropriate cost limit, currently £450.

(16-17)089 Information Security Policy

RESOLVED: That the minor amendments within the revised Information Security Policy be approved

(16-17)090 Complaints Procedure

Councillors discussed the Code of Conduct currently being reviewed by Wyre Council and its possible impact on the Complaints Procedure.

RESOLVED: That the minor amendments within the revised Complaints procedure be approved and the document be re-visited once the Code of Conduct (currently being reviewed by Wyre Council) has been ratified.

(16-17)091 Planning Applications

16/00632/FUL

Proposal: Replacement single storey front porch extension, single storey side/front extension to existing garage, conversion of garage to living accommodation and application to render all exterior walls of property

Location: Brandwood 167 Lancaster Road Preesall Poulton le Fylde Lancashire

Grid Ref: SD 336110 448219

By a majority (2 councillors abstained) it was agreed that the Council has no objections to the proposal.

(16-17)092 Finance

a) It was **resolved to note** the following receipts:

Current Account interest (June)	£ 7.09
Reserve Account interest (June)	£ 0.97
Sponsorship (June)	£ 510.44
HMRC VAT refund (June)	£5063.93
Reserve Account Interest (July)	£ 0.94

b) It was **resolved to pay** the following:

78/79 Staff Costs	£ 836.41
80 HMRC	£ 210.10
06 Glasdon (inv. 711983)(In Bloom)	£ 527.91
07 F.H.& M. Davies & son (inv 4993)(In Bloom)	£ 15.36
81 Cuts Lane Nurseries (inv. 2443)	£ 38.00
82 Preesall Auto Discount Centre (inv 577)	£ 38.93
83 Viking (inv. 345446)	£ 45.52
84 Wyre Building Supplies	£ 80.38
85 SLCC fees (inv 12388; inv12390)	£ 141.00
86 SLCC books (inv 120707)	£ 94.80

It was **resolved to note** the following payments:

Payments by Standing Order/Direct Debit

Easy Websites (hosting fee)	£ 24.00
O2 (mobile phone contract)	£ 13.97
LCC (employer contribution)	£ 418.04)
LCC (employee contributions)	£ 112.63) £530.67

c) It was **resolved to accept** the revised Statement of Accounts for May and the Statement of Accounts for June and July 2016.

d) It was **resolved to approve** the transfer of VAT refund money totalling £5063.93 (incorrectly allocated to the In Bloom Account by HMRC) to the current account

(16-17)092a Verbal Reports from Subject Leads and Outside Body Representatives (information only)

Tourism

Cllr Woodhouse reported that the Lancashire landings had been postponed gain and it was now hoped they would take place on Saturday 13 August 2016.

Youth

Cllr Taylor reported that she had attended a very enjoyable show put on by the children from St Oswald's summer school.

Lancashire Association of Local Councils (Wyre Area Committee)

Cllr Orme reported that he had attended the area meeting where David Thow – Head of Planning Services at Wyre Council had given a presentation on building regulations enforcement.

Wyre Festive Lights Committee

Cllr Reilly reported that he had been in discussion with Carl Green at Wyre Council re the introduction of the festive lights grant and that Carl recognised that budgets have already been set and festive lights planned by councils. The next meeting of the committee will be in October.

Wyre in Bloom

Cllr Mutch reported that the team had been busy dead heading, watering and weeding and asked for the lengthsman to weed kill at the junction of Lancaster Road and Grasmere.

Preesall Youth and Community Association

Cllr Orme reported that his communication to Jennifer Mein at LCC regarding the Youth and Community Centre had been passed to an officer who will make a decision by 14 August. He also reported that a lack of volunteers meant the centre was not being run in the way prescribed by the Charity Commission. An item will be put on next month's agenda to discuss the future of the Youth Centre in more detail.

Planning Ambassador

Cllr Orme reported that Wyre Ward councils are to be called in to look at the first draft of the Local Plan – dates to be agreed.

(16-17)093 Verbal Report from Wyre and Lancashire County Councillors (information only)

Nothing to report

(16-17)094 Clerk's Report (information only)

Councillors noted the contents of the Clerk's report in respect of:

Lengthsman's Report

In July the Lengthsman has strimmed Lancaster Road and the side roads in preparation for the In Bloom judging and has generally kept the area tidy and also strimmed the esplanade. He has made a start on the overgrown public footpaths, cutting back and making them accessible in readiness for the summer holidays. The football pitch has been re-seeded where it is showing signs of wear.

Freedom of Information request

On 12 July a request was made under the Freedom of Information Act 2000 by a member of the public. The request was to see Preesall Town Council's accounts and minutes from 2000 to 2010. A response was provided in accordance with the Council's standing orders 3 and 27 and in compliance with s10 of the Freedom of Information Act.

The Council's obligation to respond to requests was discussed.

External Audit

Discussions have taken place with the external auditors re this year's accounts. Owing to the value of the fence at the library garden they believe that it should have been entered on to the asset register. As the sum involved, £3386.02, is under the materiality threshold they will raise an issue requesting it to be added next year.

2c Bus

A letter was sent to Blackpool Transport as agreed at last month's meeting

In the interim information had been forwarded from the Clerk to Hambleton Parish Council which had also been in contact with Blackpool Transport. A provisional costing of £18,000 has been provided to reinstate the service between the hours of 11.00 and 21.00, with a requirement of support for the service from Lancashire County Council.

Lancashire County Council has stated that if successful planning permission is granted for any new developments along the 2C route, then these developments provide a contribution to enhance public transport in the area.

David Thow at Wyre Council has advised that with regard to recent developments in Hambleton, no such request for contributions towards bus services has been made.

For future applications the request would have to be justified to meet the requirements relating to such contributions and that if the council wishes to see such contributions they should include such a request on any representation but may also wish to contact the LCC highways officer direct.

Blackpool Transport replied to Preesall Town Council that they had only been able to run the Sunday service with the subsidy from Lancashire County Council, but they were looking to extend the level of service by adding an extra journey in the evening. This would hopefully start in November and would leave Knott End at 21.00. They appreciate that on bank holidays we are in effect left for two days without a service and are having discussions with LCC re reinstating a Bank Holiday Service, but this would be next year at the earliest meaning that Christmas and New Year will be problematic this year. The last bus will leave at 20.00 on Christmas Eve (Saturday) and the next bus won't be until 28 December (Wednesday), there will be a bus on New Year's Eve (Saturday) then no bus until 3 January (Tuesday). They intend to raise this at their next meeting with LCC and will keep the council informed of any developments.

Remembrance Sunday

Mr Burn is preparing the documentation for the Remembrance Sunday parade on 13 November 2016. He has stated that this will be the last year he organises the parade, therefore, he says the Town Council will have to find someone else to take the parade in 2017.

RBS Letter

A letter has been received from RBS warning that 'global interest rates remain at very low levels and in some markets are currently negative. Dependent on future market conditions, this could result in us charging interest on credit balances'.

Consumer Alerts

Lancashire County Council alerts this month re rogue traders are with regard to power washing of drives, gardening services, compost deliveries, post code lottery scams and inheritance fraud. Notices containing further details are posted on the noticeboards in Knott End and Preesall. Advice for consumers is available from the Citizens Advice Consumer Helpline – 0345040506.

Marine Conservation – Beachwatch recording

The Great British Beach Clean will take place on 16th-19th September and applications to register an event are being taken by the Marine Conservation Society. The nearest registered beach clean event to Knott End is at Rossall, Cleveleys. If you would like more information contact the clerk.

Fylde and Wyre Clinical Commissioning Group

The organisation that buys health services for people living in Fylde and Wyre is one of only 10 across the country to be rated 'outstanding' by NHS England. NHS Fylde and Wyre Clinical Commissioning Group was given the highest possible rating following its annual assurance assessment. The rating places the CCG in the top five per cent of the country's 209 CCGs.

NHS England paid particular tribute to the CCG's leadership role in partnerships that are introducing new care models and new technology, including the recently announced Healthy New Town at Whyndyke

Farm. The CCG was also highly commended for its strong patient and public engagement and sound financial management.

Pharmacy+ Clinic launched in Fleetwood

A new service designed to make it easier for patients to get health advice and treatment for minor health problems has been launched in Fleetwood. The Pharmacy+ Clinic scheme means that people with a minor illness can visit their local participating pharmacist, instead of booking and waiting for a GP appointment. Under the scheme, patients will be offered a confidential consultation to talk through their symptoms and the medications they are taking, before offering healthcare advice and medicines where appropriate. Any patient registered with a GP in Fylde and Wyre can use the scheme. Patients who are under 16 years of age can also use the service but should have a parent, guardian or carer with them when they speak to the pharmacist.

Four pharmacies are currently signed up to the scheme in Fleetwood: Albert Wilde on Broadway, O'Briens Pharmacy on Dock Street, Warburtons Chemist on Lord Street and Boots on Lord Street. Boots Pharmacy on Victoria Road West in Cleveleys and Lloyds Pharmacy on Church Road in Thornton are also signed up and it is anticipated that more pharmacies across Fylde and Wyre will sign up in the coming weeks.

For more information about the scheme and to find out which pharmacies are taking part, visit www.pharmacyplus.clinic.

Outstanding Matters From Previous Resolutions

Tiles	Some work done, outside Hindquarter butchers appears finished however mistake with cllrs' names needs addressing	April 2016
Town Guide	No news	April 2016
State of Main Roads	Watching brief and no reply yet from ambulance service. – Complaints still being received from members of the public re the poor condition of Park Lane and damage caused to their vehicles	March 2016
Knott End Library	The fight continues	March 2016
On Street Traffic Enforcement	Enforcement officer has been seen	April 2016
Barton Square Car Park	No reply yet from Wyre. Cllr Orme to pursue	April 2016
WW1 Commemoration	The clerk is investigating the availability of grant funding for the proposal to light The Mount	July 2016
Beach Access Signage	Signs belonging to both Lancashire Constabulary and the Environment Agency have been identified – a letter outlining the problem and requesting replacement signs on the slipways has been sent	July 2016
New Procedure for Festive Display Funding	Prior to an application being submitted it is necessary that the correct permissions are in place. Contact has been made with the Highways Street Works team re the permit confirmation requirement. They have asked for information as soon as possible, owing to staffing cuts requests now take longer to process. Once confirmation of this year's route is confirmed, the relevant documents can be sent. A letter has been sent to Councillor Julie Robinson ((the Shaping Your Neighbourhood Lead Member for Rural West (Over Wyre and Great Eccleston)) asking her to back the funding application – a requirement of the application	July 2016

RESOLVED: That reference to the Town Guide be removed from future reports

(16-17)095 Mayor's Report (information only)

Cllr Reilly reported that he had accompanied Reverend Pam on her visits to care homes in the village and had been delighted to meet a veteran of 92 who had been on Gold beach during the Normandy landings and an ex leading wren who had worked within Whitehall communications and served with Lord Mountbatten. He intends to keep in touch and get more of their stories.

(16-17)096 Questions to Councillors

- Ex Town Clerk – Cllr Reilly informed councillors that he had been involved in discussions with the solicitors appointed by Zurich Insurance and they had been supplied with the information they requested. The council can take no further action at this stage.
- Alleged damage to vehicle in playing field car park – The Clerk and Mayor will contact the owner of the vehicle in order to view the extent of damage. An item will be put on next month's agenda to discuss signage at the car park.
- Best kept village – The village has got through to the second round of judging which will take place over the next two weeks. A vote of thanks was made to Cllr McCann and his wife for the rubbish collection they did on the morning of the judge's visit for the first round.
- Loose kerbs on Barton Avenue – Cllr Taylor will raise this with LCC.
- Identity badges – Cllr Campbell informed councillors that Wyre had agreed to the provision of badges at no cost to the council. The Mayor offered to send out a multiple contact email on behalf of Cllr Campbell to organise the distribution of the badges.

There being no other business the Mayor closed the meeting at 8.30pm.