



PREESALL TOWN COUNCIL

**Minutes of the Annual Meeting of the Town Council
held on Monday 13 May 2019 at 7.30pm
at Knott End Library, Lancaster Road, Knott End**

Present: Cllrs P Orme (Mayor), B Burn, A Cropper, J Cropper, T Johnson, K Nicholls, N Patrick, A Tarpey-Black, D Williams, L Woodhouse, K Woods.

In attendance: Alison May, clerk to the town council; 43 members of the public.

01(01) Mayor's welcome and address

The Mayor, Cllr L Woodhouse, welcomed guests to the meeting and reflected on her year in office, saying that it had been both wonderful and a great honour. She thanked all the residents and the community groups who had invited her to events, the In Bloom team for its dedication and hard work and those who had contributed to keeping the village tidy, resulting in it having won a Best Kept Village award. She thanked councillors for their hard work throughout the year, in particular Cllr Patrick and County Cllr Salter for their dedication to measuring and reporting potholes. She also gave thanks to those councillors who had resigned during the year -

Cllr Hudson and Cllr Greenhough - and those who had stood down from the council at the May election – Cllr Mutch, Cllr Lawson, Cllr Black and Cllr Reilly, highlighting their dedication throughout the years, wishing them all the best for the future. She mentioned how saddened she had been by the passing of Cllr McCann in March and what a loss this was to the council. She also thanked the clerk and the lengthsman for their support over the past 12 months. She then thanked her Mayoress, Emelye Woodhouse, who unfortunately was unable to be present, and her Deputy Mayor and Mayoress for their support during the year.

02(02) All councillors invited to sign the declaration of acceptance of office and agree to abide by the Code of Conduct

The following councillors read out their declaration of acceptance of office and agreed to abide by the Code of Conduct:

Cllr L Woodhouse, Cllr J Cropper, Cllr A Cropper, Cllr N Patrick, Cllr K Nicholls, Cllr D Williams, Cllr K Woods, Cllr T Johnson, Cllr A Tarpey-Black, Cllr P Orme, Cllr B Burn.

The clerk as proper officer witnessed their signatures and each councillor was issued with a memory stick containing documentation relevant to their role as a councillor.

At this juncture Cllr Woodhouse asked councillors to agree to agenda items 3, 4 and 5 being moved to after agenda item 10.

Resolved: to move the agenda items

03(6) Presentation of cheques to the mayoral charities for 2018/19

The outgoing Mayor – Cllr Woodhouse – made a presentation of a cheque for £510 to a representative from RSPCA Blackpool and a letter confirming payment of £1,915 to a representative from Fleetwood RNLI.

Cllr Woodhouse then presented bouquets to Jean Mutch and Rosina Lawson as a small token of appreciation from councillors, ex-councillors and the clerk for their collective 77 years of service.

04(7) Election of Mayor for 2019/20

The outgoing Mayor, Cllr Woodhouse, gave a short speech ending with the proposal:-

That Cllr Philip Orme be elected to the office of Mayor of Preesall Town Council for the municipal year 2019/20. Cllr Pattrick seconded the proposal and councillors **resolved** that Cllr Orme be elected to the office of Mayor of Preesall Town Council for the municipal year 2019/20.

05(8) Investiture of Mayor

Cllr Woodhouse invested Cllr Orme with the chain of office and Cllr Orme signed the Declaration of Acceptance of Office of Mayor, witnessed by the proper officer. The retiring Mayor wished the Mayor all the very best for his year in office.

06(9) The Mayor’s address

Cllr Orme took the chair and gave a short speech in which he expressed how much he was looking forward to being able to serve the community in his role as Mayor for the coming year and working with fellow councillors to support the community. He spoke of issues and events that had happened over the years and how some of these have formed a common theme. He highlighted the positive contributions made by the council and his wish for this to continue through his year in office. He thanked the clerk and the lengthsman for their contribution to the council and the township. He finished by giving a vote of thanks on behalf of the council to the outgoing Mayor, and the Deputy Mayor and Mayoress, and presented Cllr Woodhouse with her past Mayor’s badge.

07(10) Election of Deputy Mayor for 2019/20

Cllr Nicola Pattrick will give a short speech ending with the proposal:-

That Cllr Bill Burn be re-elected to the office of Deputy Mayor of Preesall Town Council for the municipal year 2019/20. Cllr Woodhouse seconded the proposal and councillors **resolved** that Cllr Burn be elected as the Deputy Mayor of Preesall Town Council for the 2019/20 municipal year. The Mayor invested Cllr Burn with the chain of office and Cllr Burn signed the Declaration of Acceptance of Office of Deputy Mayor, witnessed by the proper officer. The Mayor handed over the Deputy Mayoress chain to Mrs Jackie Burn. Cllr Burn expressed his thanks at being asked to be Deputy Mayor for the coming year.

08(3) Apologies for absence

Cllr Drobny

As Cllr Drobny was absent from the meeting the Mayor asked councillors whether they wished to provide an extension for Cllr Drobny to sign the declaration of acceptance of office - this would be until the next meeting on 20 May. Councillors **resolved** to provide Cllr Drobny with an extension to sign at the next meeting on 20 May 2019.

09(4) Declarations of interests and dispensations

None

10(5) Minutes of the last meeting

Councillors present at the meeting on 29 April approved as a correct record the minutes of that meeting.

11(11) Review of delegation arrangements to the clerk

Resolved: to approve the clerk's delegations document (without amendment).

12(12) Review of the terms of reference for committees and delegation arrangements

Resolved: to approve the terms of reference for the following committees:
Finance; Civic Events; Personnel, for the 2019/20 civic year.

13(13) Appointment of members to existing committees

Councillors were asked to consider membership of the following committees and to be prepared to confirm the membership at the 20 May meeting of the council.

Existing members:

Finance committee: Cllr Orme; Cllr Woodhouse; Cllr Burn

Civic events committee: Cllr Orme; Cllr Woodhouse; Cllr Burn

Personnel committee: no councillors appointed.

14(14) Appointments to outside bodies

Councillors were asked **to note** that appointments as subject leads to outside bodies would be made at the meeting on 20 May. The Mayor gave a brief description of each outside body and councillors were asked to consider where their skills/knowledge could be used to best effect in the community from the following list, and to be prepared to put their names forward at the 20 May meeting.

Co-op

Best Kept Village

Gala

G & KE light railway

Halite

Health

Highways

Housing

Lancashire Association of Local Councils (Wyre Area Committee)

Preesall Youth and Community Association

Planning Ambassador

Tourism

Wyre Ferry Management Board

Wyre Flood Forum

Preesall Town Council meeting 13 May 2019 v1.0 final

Signature.....

Wyre In Bloom
Christmas Fair
Youth

15(15) Calendar of Town Council meetings for the 2019/20 Civic Year

Resolved: to approve the dates of the meetings for the 2019/20 Civic Year:

- 20 May 2019
- 10 June 2019
- 8 July 2019
- 12 August 2019
- 9 September 2019
- 14 October 2019
- 11 November 2019
- 9 December 2019
- 13 January 2020
- 10 February 2020
- 9 March 2020
- 20 April 2020
- 11 May 2020

16(16) The General Power of Competence

Resolved: that the council met the criteria for adopting the general power of competence and that it would do so for the four-year term.

17(17) The Mayor will closed the meeting at 8.50pm

Signature.....