



PREESALL TOWN COUNCIL

3 May 2022

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on Monday 9 May 2022 at **6.00pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

Alison May
Clerk to the Council

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chairman of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Apologies for absence

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked **to approve** the minutes (emailed) of the meeting held on 11 April 2022 as a correct record of that meeting.

4 Public participation

The Mayor will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors **to agree** to reconvene the meeting.

5 Planning applications

Application Number: 22/00326/FUL

Proposal: Proposed single-rear extension and erection of porch to the front

Location: Walkdene Hackensall Road Knott End-On-Sea Lancashire FY6 0AZ

6 Reports from committees and working groups

Finance committee

a) Payments – councillors are asked **to note** that the finance committee met on 27 April to:

i) conduct the quarter 4 review of budget expenditure. The committee inspected the quarter 4 documentation and resolved that financial reporting was in order and represented receipts and expenditure incurred within the four active cashbooks.

The remaining balances for year-end were:

Cashbook 1 - £82,786.33

Cashbook 2 - £40,745.48

Cashbook 3 - £nil

Cashbook 4 - £57,239.71

Cashbook 5 - £10,010.12

ii) check and approve the budget monitoring. It was noted that three account codes were overspent at year end – payroll expense as a result of the revised billing procedures of the provider from payments in arrears to monthly payments (£23); staff expenses (clothing) as a result of recruiting an employed as opposed to self-employed lengthskeeper (£77); subscriptions and memberships due to the fees no longer being shared with another council. As the main budget categories remained within budget no virement of funds was considered necessary.

b) Year end

Councillors are asked **to note** that the external audit documentation as presented to the committee was **approved subject to any comments received once the internal audit is completed**. The complete pack of documentation for the external audit will be presented for approval by full council at the 11 June meeting.

7 Mobile banking

Cllr Shepherd would like to ask councillors **to consider** giving permission for the clerk to send a letter to Nat West Bank regarding its service to residents due to the mobile bank not always turning up on a Tuesday morning as arranged. The bank doesn't notify anyone, thereby leaving people, many of whom are elderly, standing waiting in often inclement weather.

8 Investment strategy

From 1 April 2018 it became mandatory for all councils with investments exceeding £100,000 (this includes monies held within a current account) to have an investment strategy containing disclosure and reporting requirements and for this strategy to be approved by full council and reviewed at least annually. Councillors are asked **to approve** the **emailed** revised strategy.

9 Jubilee bench

Councillors are asked to consider whether they would like to purchase a Jubilee Bench at a cost of £449 + vat . Details of the bench have been **emailed**.

10 Over Wyre Medical Centre– PPG engagement

Cllr Lewin has been asked in her capacity as a councillor to respond to a set of proposals put forward by the medical centre in respect of future expansion of the practice (**emailed**). She would like to ask councillors to consider the proposals and to provide a response to OWMC via the clerk.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

11 Reports from subject leads and outside body representatives

No written reports have been received. **URGENT ITEMS ONLY.**

12 Verbal reports from Wyre councillors

Wyre councillors will report any items relevant to the area. **URGENT ITEMS ONLY.**

13 Clerk's report

Councillors are asked to note the information contained in the clerk's report (**emailed**).

14 Mayor's report

An opportunity for the Mayor to report on events and activities.

15 Questions to councillors

An opportunity for any councillor to ask a question of another councillor. **URGENT ITEMS ONLY.**

16 Items for next agenda

The next meeting will be held on **11 June 2022** - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in**

writing by Thursday 2 June at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

PLEASE NOTE THAT THE ANNUAL MEETING OF THE COUNCIL WILL BE HELD AT 7.30pm AT THE YOUTH AND COMMUNITY CENTRE.

A SEPARATE AGENDA IS ENCLOSED.