



PREESALL TOWN COUNCIL

**Minutes of the Town Council meeting held on
Monday 8 November 2021 at 7.00pm at Preesall
and Knott End Youth and Community Centre**

Present: Cllrs P Orme (Mayor), R Drobny, T Johnson, J Lewin, K Nicholls, N Patrick, B Renwick, S Rossall, A Tarpey-Black, D Williams, K Woods.

In attendance: Alison May, clerk to the town council. Three members of the public.

80a(1) Apologies for absence – Cllr S Jepson.

80b(1) Absent without apology – none.

81(2) Appointment of new councillor

The following received a majority vote of those present and voting at the council's meeting to fill its casual vacancies on 9 August 2021:

Steven Rossall.

He affirmed he would abide by the Code of Conduct and the council's Standing Orders before signing the declaration of acceptance of office.

82(3) Declarations of interest

Planning application 21/00973/FUL: Cllr Patrick, Cllr Tarpey-Black.

Christmas events committee: Cllr Nicholls, Cllr Tarpey-Black, Cllr Woods.

Gala: Cllr Patrick, Cllr Woods.

83(4) Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes of the meetings held on 11 October and 18 October.

84(5) Public participation

Councillors **resolved** to agree to adjourn the meeting to allow non-councillors to speak.

It was asked whether:

- Any action had been taken regarding residents concerns raised at a previous meeting in respect of anti-social behaviour. In response – this has been reported to the appropriate bodies for action to be taken.
- The resurfacing of pavements affects the resurfacing of roads. In response – this is a separate budget. Lancaster Road is now scheduled for repair in April.
- There are any timescales for the introduction of beach wheelchairs. In response – this is an agenda item for next month's meeting. It is hoped to have something in operation for the new season.

- Arrangements could be made for the visually impaired to access council documents. In response – documents, including the agenda and minutes are checked to ensure they are accessible and are available on the council's website.

At the conclusion of the public session councillors **resolved** to reconvene the meeting.

85(6) Planning applications

Application number: 21/00913/FUL

Proposal: Single-storey rear extension (following demolition of existing outbuilding) and the erection of new single-storey double garage

Location: Beechfield Rosslyn Avenue Preesall Lancashire FY6 0HE

Councillors noted that the submitted application incorporated a neighbour's land.

Resolved: to raise no objections to the application (7 in favour, 4 abstention, none against).

86(7) Finance

Councillors **noted** that the finance committee met prior to the meeting to approve November's expenditure, review the first draft of the budget for 2022/23 and review quarter 2 budget expenditure.

87(8) Reports from committees and working groups

Minutes of the council's committees

Councillors **noted** the agreed minutes of the finance committee for 13 September 2021.

Finance committee

A verbal update was provided from the committee. Quarter 2 expenditure against budget had been approved and the budget for 2022/3 had been analysed with one suggested alteration.

Legacy working group

It was noted that members of the working group and the clerk met with the trustees on Monday 1 November and presented the list of proposed items for expenditure that had been agreed by the council at the October meeting of the full council. The trustees' preference for additional car parking facilities had been investigated further with no suitable land having been identified.

Resolved: to approve the request from the Christmas community events committee for the sum of £20,000 to be requested from the legacy fund for a new Santa sleigh and kiosks for a Christmas fair. To approve the request from the gala committee for the sum of £5,000 to be requested from the legacy fund for bands, acts etc for the 2022 gala.

88(9) Appointment of internal auditor

Resolved: to approve the terms of reference for the internal audit and for Edwina Parry to be appointed as the internal auditor for year ending 31.3.2022 and paid a fee of £200.

89(10) Funding outside normal grant funding

Resolved: to remove the requirement for annual requests for funding for:

- i) the youth and community centre with the caveats that any request for an increase in funding be brought back to full council and commercial groups using the premises be required to pay a fee.
- ii) the In Bloom volunteers on the understanding that should the group fold, anyone taking over responsibility will need to reapply for funding.

90(11) Additional budget ideas

i) Primary schools' grant funding

Resolved: to increase the amount paid to each of the primary schools to £500 per annum. The schools to be able to decide what to spend the sum of money on, with a requirement for them to provide a report to council of how the funds were spent.

ii) *Provision of skip for public use*

Resolved: not to provide a public skip on a monthly basis as the policing of items dumped would not be possible.

iii) *Wildflower planting*

Resolved: to add a sum of £500 to the environment budget for the provision of wildflower planting and bee hotels.

iv) *Blue plaques*

Resolved: that £1,500 be included in the budget for the provision of blue plaques on buildings of significant interest within the community.

v) *Bus shelters*

Resolved: that £1,900 be added to the bus shelter budget and for a request to be made to Wyre Council for Preesall Council to adopt the shelter in Barton Square. Cllr Orme to approach Wyre Council asking it to provide a replacement shelter on Preesall Hill near the Black Bull.

91(12) Draft budget for 2022/2023

Resolved: to approve the first draft of the budget subject to an increase in the salary budget by £1,501 and for a second draft to be created to incorporate the motions passed at the current meeting.

92(13) Meeting room security

Resolved: that the council would await further advice from NALC and SLCC prior to making a formal plan.

93(14) Documents for review

Volunteers' policy

Resolved: to readopt the document subject to an additional line being inserted regarding the council also providing information via social media.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

94(15) Reports from subject leads and outside body representatives

Cllr Patrick informed councillors that she had made enquiries regarding CPR training sessions and that these are not available at the moment.

95(16) Verbal reports from Wyre councillors

None.

96(17) Clerk's report

Councillors were informed that the Library lighting had gone missing since after being taken down by the contractor earlier this year. Councillors asked for an item to be put on the January agenda to discuss this further.

Additional Christmas lighting

Funding has been received by Wyre Council from the Government to put towards additional Christmas features. The parish of Preesall has been allocated some of this funding and is to receive a large, illuminated reindeer and two half snowmen that have the option to be joined together as an additional feature.

In addition, a grant application has been submitted to Wyre Council for funding from its normal Christmas lights fund and replacement mini trees have been ordered, a new flagpole 'tree' and additional barriers. The lengthsman is to create the hole at Fordstone Avenue next week ready for the installation of the Christmas tree.

Memorial benches

Two requests have been received for benches on the riverside walk. Details of cost etc have been issued to the interested parties. If they decide to proceed the council will have no benches in stock as all five acquired earlier this year will have been purchased by the public.

Grant applications

The council received two applications by the deadline of 25 October for councillors to consider issuing grant funding. These will need to be discussed in a closed meeting of the council.

Environment Agency – have your say about the flood and water environment

Councillors are invited by the Environment Agency to respond to two consultations:

Draft river basin management plans (RBMPs) and

Draft flood risk management plans (FRMPs) for 2021-2027.

The draft RBMPs are the strategic plans for protecting and improving the water environment.

The draft FRMPs are strategic plans that have measures (actions) to address surface water and river and sea flooding. UU has worked with lead local flood authorities and other risk management authorities to produce them. It has co-ordinated the preparation of the draft RBMPs and FRMPs to enable integrated outcomes and multiple benefits for both managing flood risk and the water environment.

Your responses to these consultations will help find different and more ambitious ways of protecting people, the natural world and our precious water assets.

How to respond

You are invited to submit your views to UU via the links below.

For RBMPs, go to: <https://consult.environment-agency.gov.uk/environment-and-business/draft-river-basin-management-plans> before 22 April 2022.

For FRMPs, go to: <https://consult.environment-agency.gov.uk/fcrm/draft-second-cycle-flood-risk-management-plans> before 21 January 2022.

Thank you for your interest. The more we plan together and deliver in partnership, the more we can deliver together for local people, places and our environment.

97(18) Mayor's report

None.

98(19) Questions to councillors

It was asked whether there was any progress in the renaming of the riverside walk – Cllr Orme responded that he would chase this with Wyre Council.

Dates for councillor advice surgeries at the Library in Knott End were agreed through to April. These would be put on the council's website and on Facebook.

99(20) Items for next agenda

The next meeting will be held on 13 December 2021 - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 2 December** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

There being no further business, the Mayor closed the meeting at 9.45pm.