



PREESALL TOWN COUNCIL

Minutes of the meeting of the Town Council held on Wednesday 5 May 2021 at 6.00pm via Zoom video conference

Present: Cllrs P Orme (Mayor), A Cropper, J Cropper, R Drobny, T Johnson, K Nicholls, N Patrick, D Williams, L Woodhouse, K Woods.

In attendance: Alison May, clerk to the town council, and one member of the public.

244a(1) Apologies for absence – Cllr Burn, Cllr Tarpey-Black.

244b(1) Absent without apology – none.

245(2) Declaration of interests and dispensations

Cllr Johnson, union activities.

246(3) Minutes of the meeting of full council

Councillors **resolved** to approve as a correct record the minutes of full council held on 12 April 2021.

247(4) Public participation

The member of the public raised concerns regarding possible damage to the sea wall and the flora and fauna as a consequence of residents adjacent to the wall digging into it. They were also concerned that signage stating 'private keep off' was being erected on land belonging to the Environment Agency. The council was asked to look at what could be done to prevent further damage. In response, it was stated that the matter had already been raised with the Environment Agency and that the council would continue to monitor and report any matters of concern to the appropriate bodies.

248(5) Planning

Application number: 21/00428/FUL

Proposal: Single-storey front extension to existing ice cream parlour (Class E)

Location: 2 Ramsay Court Knott End-On-Sea Poulton-Le-Fylde Lancashire FY6 0EA

Resolved: the council raised no objections to the application (8 in favour, 2 against).

Application number: 21/00463/FUL**Proposal:** Proposed erection of private stables and outdoor menage**Location:** Land off Sandy Lane Preesall Poulton-Le-Fylde FY6 0EH**Resolved:** to object to this application on the grounds that it could increase flooding to the neighbouring area given that a hardstanding of approximately 250sqm was to be created. Councillors were also concerned that run-off from the site could pose a contamination risk (5 against, 4 in favour, 1 abstention).**Application number: 21/00471/FUL****Proposal:** Front and rear dormers, and single-storey rear extension with access on to part of flat roof of extension to form a first-floor balcony/terrace**Location:** 43 Links Road Knott End-On-Sea Poulton-Le-Fylde Lancashire FY6 0DF**Resolved:** the council raised no objections to the application (9 in favour, 1 against). However, councillors requested that a condition should be imposed that the balcony overlooking neighbouring properties should be 6ft high and should be frosted glass.**249(6) Finance**Councillors **resolved:**

a) To note receipts in April	Amount
VM current account	98,916.00
Unity	3,923.96}
	50.17}
b) To approve BACS the following payments:	Payment type
Payroll	BACS0091)
	BACS0092)
	1,750.40
Clerk's expenses on behalf of council	BACS0093
	114.11
848 Services Ltd (Inv.11841)	BACS0094
	9.48
Towers & Gornall (Inv. 8099)	BACS0095
	486.00
Lancs County Council (Inv.5200227564)	BACS0096
	895.00
Mrs E Parry (internal audit)	BACS0097
	150.00
c) To note the following payments by direct debit	
Easy Web Sites (hosting fee, SSL certificate) VM	46.80
O2 (mobile phone contract) VM	10.46
LCC (contributions) VM	524.78
LCC (deficit) VM	50.00
d) To note the statement of accounts	
CB1 Virgin Money	£Not available*
CB2 HTB Bond issue 39	£40,623.44
CB3 IB	Nil
CB4 UNITY	£18,582.34
CB5 HTB easy access	£10,001.00

*awaiting bank statement – will be included in next month's report

250(7) Year end

a) Payments

Resolved: to note i) the quarter 4 review of budget expenditure undertaken by the finance committee and its resolution that financial reporting was in order and represented receipts and expenditure incurred within the five cashbooks. Full council also noted that the remaining balances for year end were:

Cashbook 1 - £86,442.72

Cashbook 2 - £40,623.44

Cashbook 3 - £nil

Cashbook 4 - £17,330.58

Cashbook 5 - £10,001.00

ii) to note the finance committee's budget monitoring review showing that one budget head was overspent. This was because insurance costs had increased after the council resolved to include additional items for cover within its policy. As the main budget categories remained within budget no virement of funds was considered necessary.

The council also noted the following resolutions made by the finance committee:

- that funds in earmarked reserves be transferred into the HTB easy access savings account (cashbook 5) as this pays a small amount of interest.
- that the council's reserves held in the HTB bond be increased (when the bond matures) by the minimum of the rate of inflation, until such time as the council holds six months of expenditure in reserve. Any non-allocated funds in general reserve to be included in the bond.

Resolved: to approve the year end documentation and the finance committee's resolutions.

b) 2020/21 Budget Outturn and Annual Governance and Accountability Return

Councillors were talked through the recommendations of the finance committee, which had undertaken a full review of the audit documentation.

Councillors:

- Resolved:** To approve Section 1 – Annual Governance Statement 2020/2021 and agreed questions 1 to 8 could be answered yes and question 9 was not applicable.
- Resolved:** To approve Section 2 – Accounting Statements 2020/2021. Councillors acknowledged that it had been prepared and signed by the Responsible Financial Officer (RFO/clerk) as confirmation that the accounts have been prepared on a receipts and payments basis. They also **resolved** to accept the figures as presented and for the Mayor to sign and date the form to confirm that the accounts had been approved by the council at the 5 May meeting.
- Resolved:** To approve the dates for the notification of public rights to inspect the unaudited accounts as being the period between 14 June 2021 and 23 July 2021.
- Resolved:** To accept the Internal Audit report as presented and accept the auditor's recommendations.

251(8) Investment strategy

Resolved: to approve and readopt the revised investment strategy.

252(9) Draft Annual Report

Resolved: to approve the draft Annual Report for publication and distribution.

253(10) Council artefacts

Resolved: to give approval for Cllr Nicholls to seek suppliers for the council artefacts noticeboard. The size of the board to be determined by the size of the artefacts. Cllr Nicholls to meet with Cllr Orme at the Youth and Community Centre to view the items.

254(11) Sea wall seating area

Resolved: that the clerk had done due diligence in attempting to obtain three quotations for the creation of a pathway on the seaward side of the Esplanade near the Panorama. Only one quotation had been received, from a known local contractor, to create a path of approximately 21m² and install a timber knee barrier from railings of approximately 13m length. Council agreed to appoint this contractor and to increase the available budget by an additional £500 from general reserves to complete the project and erect a safety barrier. Consideration to be given to increasing the height of the barrier.

255(12) Subject lead reporting

Resolved: that subject lead councillors, who have anything to report, submit it in writing prior to the meeting and it be attached to the agenda to allow due consideration to be made and, if necessary, discussion had at council. If a subject lead does not submit a report it will be seen as 'nothing to report'.

ITEMS 13 to 18 ARE FOR INFORMATION ONLY

256(13) Reports from subject leads and outside body representatives

It was noted that Cllr Burn had asked to be removed from the finance, civic events and personnel committees and that he had asked to step down as outside lead for the Gala and Over Wyre parishes meeting. He had also relinquished his role as planning ambassador.

Health (all aspects) – Cllr Johnson reported that the vaccination programme was proceeding well, with patients on the shortlist being invited in early to ensure no wastage of the vaccine.

Highways – Cllr Patrick had written to the LCC highways lead and was arranging a meeting on 25 May to discuss local road issues. She had been out measuring and

photographing issues with Cty Cllr Salter, including the new sink hole on Rosslyn Avenue.

Lancashire Association of Local Councils (Wyre Area Committee) – Cllr Orme reported that other parishes were also experiencing affordable housing allocation issues. He also reported that LALC had lost service level agreement funds from LCC and that a redundancy had been made at LALC as a result. LCC would be increasing the amount of grant funding available to parishes.

Preesall Youth and Community Association – the accounts are to be presented to the accountant.

257(14) Verbal reports from Wyre councillors

The new monitoring officer at Wyre would be Mary Grimshaw.

The request for a bin outside Dawn's Café would be looked at as part of a review by Wyre Council of bins in Wyre later in the year.

258(15) Clerk's report

Councillors noted the information contained in the clerk's report:

Banking

Yorkshire Bank has now become part of Virgin Money. All future invoices and correspondence will reference Virgin Money.

Millennium clock repairs

The first part of the repairs to the clock have been completed. The black paint has to cure prior to the gilding being applied and the replacement of the clock faces. This is scheduled to take place on 4/5 May.

A verbal update was given that the repairs had now been completed. Cllr Orme suggested that once the new lengthskeeper was in place that they be tasked with painting the bollards on Barton Square black and gold.

Feeder pillar at Fordstone Avenue

The feeder pillar near the memorial seating area is scheduled to be installed by Lancashire County Council in May.

Letter to Jigsaw Homes

A letter expressing the council's concern at the lack of adherence to rules determining the allocation of properties has been sent.

A verbal update was given that a response had been received stating that Jigsaw homes complies with the s106 agreement. The clerk is to liaise with Cllr Nicholls regarding a follow-up response, which should be copied to Mark Broadhurst at Wyre Council.

The clerk asked that councillors review the 'awaiting response/action' list to indicate which actions they wish to close.

259(16) Mayor's report

The Mayor reported that he had attended Garstang's Mayor-making ceremony on 4 May.

260(17) Questions to councillors

Cllr A Cropper passed his thanks to Cllr Pattrick for her work on the Facebook page.
Cllr Nicholls asked for an update on recruitment of the lengthskeeper.
Cllr Woods gave apologies for the next meeting.

Concillors suggested alternative meeting venues to be approached for face-to-face meetings post 21 June, should this prove necessary. Suggestions were St Aidan's, the sports hall, the working men's club.

261(18) Items for next agenda

The next meeting will be a working group on 14 June 2021 at 7.00pm via Zoom, with recommendations taken forward by the clerk under delegated powers.
Councillors were asked to raise matters for discussion and provide updates from working groups by notifying the clerk **in writing by Thursday 3 June 2021** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

There being no further business, the Mayor closed the meeting at 7.22pm.