



PREESALL TOWN COUNCIL

11 January 2023

Dear Councillor

You are hereby summoned to attend an extraordinary meeting of Preesall Town Council on Monday 16 January at **6.15pm**.

Cllr Kath Shepherd
Mayor

This meeting may be recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Apologies for absence

To receive apologies for absence.

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest and dispensation requests on matters to be considered at the meeting.

3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 9 January 2023 (**enclosed**).

4 Public Bodies (Admission to Meetings) Act 1960 - Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, the council may resolve to exclude the press and public to discuss the following item:

the co-option of a town councillor.

It is anticipated that the press and public will be excluded for the presentation to maintain the possible confidentiality of the applicant's personal details.

5 Co-option interview to fill the current vacancy on the council

One applicant has applied for the vacancy.

Applicant 1 – 6.30pm DI

Supporting information from the applicant is enclosed. Councillors will have the opportunity to ask the applicant a set of questions.

6 Public Bodies (Admission to Meetings) Act 1960 - Readmission of the Press and Public

To resolve that the confidential business of the applicant's personal details being disclosed having concluded, the press and public be readmitted to the meeting.

7 Voting

A vote will be taken either by a show of hands or by signed ballot, whichever is requested by a majority of members.

8 Items for next agenda

The next meeting will be held on **13 February 2023 at 7.00pm** - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 2 February 2023** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.