



PREESALL TOWN COUNCIL

**Minutes of the Town Council meeting held on
Monday 14 February 2022 at 7.00pm at Preesall
and Knott End Youth and Community Centre**

Present: Cllrs P Orme (Mayor), R Drobny, S Jepson, T Johnson, J Lewin, K Shepherd (previously Nicholls), N Patrick, B Renwick, S Rossall, A Tarpey-Black, D Williams, K Woods.

In attendance: Alison May, clerk to the town council. Four members of the public.

131a(1) Apologies for absence – none.

131b(1) Absent without apology – none.

Councillors resolved to discuss agenda item six after agenda item 7.

132(2) Declaration of interests and dispensations

Cllr Jepson, Cllr Patrick, Cllr Woods – agenda item 15 as they are involved with the gala.

Cllr Orme re planning application 21/01407/FUL (possibility that will be discussed at planning committee).

133(3) Minutes of the last meeting

Resolved: to approve as a correct record the minutes of the meeting held on 10 January 2022.

134(4) Public participation

Resolved: to adjourn the meeting to allow non-councillors to speak.

- Had any progress been made regarding obtaining speed indicator devices? A leaflet showing a freestanding device was provided for the clerk to investigate further.
- The issue of speeding vehicles on minor roads through the Rosemount estate was raised. In response, Cllr Patrick informed the resident of the Community Road Watch initiative to be attended by the clerk and three councillors on 17 February and agreed to provide a response after the event. Cllr Orme said he had been in touch with LCC and would chase a response.
- An issue of flooding between Beechfield Avenue and Rosslyn Avenue was raised now that waste material is piled up. In response Cllr Orme said the issue of dykes in the whole of that vicinity was a known problem on Wyre's work list.

- Wyre's tree officer had promised further remedial works on trees in the playing field, but the work is yet to be done. Cllr Orme replied that a workman had been instructed to do the job and would be on site soon.
- The road surface outside the church and coming off the junction of Lancaster Road and the A588 is in need of attention. In response: the former has been reported to LCC and the latter is scheduled to be done in April.
- What is happening in the centre of Barton Square with the taped-off area? In response: new tiles have been made to replace the broken ones. These are waiting to be fitted once the weather improves.
- What is happening with the shelters on the sea front? Is there a friends group that could look after them. In response: Preesall Town Council is looking to take ownership of the shelters once ownership of each of them can be established.
- Thanks were expressed regarding the good work being done by the lengthskeeper.
- It was asked why the Episodes in History event could not be standalone as opposed to being linked to the gala. In response: it was explained that this was a trial event that had been linked with the gala as this enabled it to benefit from services and facilities provided by the gala. The event will be held over two days and there will be an educational element with workbooks for the junior schools. It had also been recognised that this is Jubilee year and the council did not wish to detract from the other events being held.
- It was reported that a number of youths had harassed home owners on Beechfield Avenue and that the police and the crime commissioner had been informed.

Resolved: at the conclusion of the public session to reconvene the meeting.

135(5) Planning applications

Application Number: 21/01407/FUL

Proposal: Change of use of land and former classroom building to ancillary living accommodation (granny annexe)/domestic curtilage in association with 1 Springbank Cottage, erection of front balcony to 1 & 2 Springbank Cottages and changes to external finishes.

Location: 1 & 2 Spring Bank Cottages Wyre Side Knott End-On-Sea Poulton-Le-Fylde Lancashire

Resolved: to object (5 in favour, 5 against, 1 abstention, carried on deputy mayor's casting vote against)

The 'classroom' building is proposed as ancillary accommodation. Given that this is not attached to the existing property it could be treated as a dwelling in its own right. Given that the proposed changes are within Flood Zone 3 further evidence would be required to ensure the suitability and sustainability of the annexe.

Should Wyre planning be of a mind to approve the application the council would also like to raise its concern regarding the access arrangements of supplies/ building materials to the site. It would like to recommend that no access be made along the

riverside pathway. The pavement in this area is fragile and is known to have given way approximately 15 years ago as the land is man-made and not natural riverbank.

Application Number: 21/01488/FUL

Proposal: Two-storey rear extension, two front pitched roof dormers, plus demolition and rebuilding of the gable end to allow the formation of a driveway

Location: Iona Cottage 202 Park Lane Preesall Poulton-Le-Fylde Lancashire

Resolved: the council raised no objections providing that LCC's highways comment regarding the removal of the proposed driveway and the creation of a traffic management plan imade a condition of approval (11 in favour, 1 against).

Application Number: 22/00013/FUL

Proposal: Proposed balcony to second floor

Location: 29 The Waterfront Bourne May Road Knott End-On-Sea Lancashire FY6 0FL

Resolved: the council raised no objections (11 in favour, 1 abstention).

Application Number: 22/00024/FUL

Proposal: Erection of a single self-build dwelling (following demolition of the existing buildings) (resubmission of application 21/00151/FUL)

Location: Ashleigh Farm 6 Head Dyke Lane, Preesall, Poulton-Le-Fylde Lancashire

Resolved: the council objected to the application on the grounds that:

1) The wildlife survey had been done as a desk survey and not an actual visit, therefore the true impact on wildlife could not be fully determined.

2) Councillors believed that the proposed development is out of keeping with the area in that the visual impact, scale and mass are too intrusive on the location. Councillors were also concerned that there would be a detrimental impact on the well-used bridleway adjacent to this property.

If Wyre planning is of a mind to accept the proposed application then the council would like to see bat and bird boxes, along with other types of wildlife habitat, made part of the planning permission. It would also like to request that the property is futureproofed, with the installation of full car charging points and solar panels to offset the carbon impact of the development.

Application Number: 22/00073/FUL

Proposal: Single-storey side and rear extensions and conversion of detached garage to garden room (resubmission of 21/01243/FUL)

Location: Avalon Promenade Knott End-On-Sea Poulton-Le-Fylde Lancashire

Resolved: the council raised no objections (9 in favour, 3 abstentions).

136(7) Mayor for the civic year 2022/23

Cllr Drobny proposed and Cllr Patrick seconded Cllr Nicholls to be Mayor-elect for the civic year 2022/23.

Resolved: Cllr Nicholls to be Mayor-elect for the civic year 2022/23.

137(6) Reports from committees and working groups

i) Finance committee

Chairman's report

The chairman reported that the committee had met earlier that afternoon and conducted the third quarter review of finances. These were deemed to be in order.

ii) Civic events committee

a) Councillors present at the committee meeting approved as a correct record the minutes of 24 January.

b) The committee recommended a number of decisions to full council for approval:

Resolved: Mayor-making – the event to go ahead at 7.30pm. It is to be preceded at 6.00pm by a normal meeting of full council until 7.15pm. This will be followed by a 15-minute break until 7.30pm. The event to be held at the Youth and Community Centre. Invited guests to be Mayors (Wyre and Garstang) and council chairs from other Over Wyre parishes, Star Award winners, outgoing Mayor's Charity reps, Preesall Town Council officers and the new Mayor's guests. Councillors to pay into a kitty for refreshments.

Resolved: Civic Sunday – the event to go ahead. To be aligned with church service if possible. Wreath-laying at the cenotaph.

Resolved: Remembrance Sunday – to be moved back to an afternoon event with Pilling Band, a full road closure and a procession. Conversation to be had with the church to see if an afternoon church service could be held.

138(8) Arrangements for Civic Sunday 2022

Resolved: that full arrangements for Civic Sunday will not be formalised until it is known whether the church is planning to hold a service.

139(9) Arrangements for Annual Town Meeting 2022

Resolved: that the annual town meeting be held on Monday 11 April at 6.00pm and that it would be convened by the Mayor.

140(10) Best Kept Village Competition

Resolved: for Cllr Orme to take responsibility for entering the 2022 competition and for the council to pay the requisite fee.

141(11) Orange button scheme

Resolved: that the 300 copies of the signposting leaflet provided by Lancashire County Council be distributed throughout the township along with Orange Button scheme leaflets as discussed at the January meeting.

The clerk to take up the offer made by the Partnerships Development Team at LCC to try to arrange suicide awareness training for ten councillors and the clerk as LCC had indicated it may be able to organise a council-specific course.

142(12) CCTV

Resolved: that permission be given to the Mayor and the clerk to take forward the implementation of CCTV as they see fit in conjunction with Wyre Council and Lancashire County Council.

- a) Bullet point 1 – Whether the council wishes to apply for planning permission to place the camera on the lamppost. **Resolved:** the council would not apply for planning permission unless it became necessary to do so.
- b) Bullet point 2 – whether the council is happy with the questionnaire created by the clerk and to give approval for it to be placed on the council's website. **Resolved:** the council is happy for the questionnaire to be used.

143(13) Legacy working group

Resolved: that Cllr Drobny would replace Cllr Tarpey-Black on the legacy working group.

144(14) Benches

Resolved: that the clerk be given permission to purchase five benches from British Recycled Plastics at a cost of £1,782.15 excluding VAT, plus £100 carriage. Councillors noted that this exceeds the £1,600 allocated in the budget for the purchase of benches and that the clerk had already received a request from a member of the public for the purchase of one bench at a cost of £356.43, thereby bringing the cost to the council below the budget limit.

145(15) Episodes in History

Resolved: for Cllr Johnson to use funds from the tourism budget to promote a living history display in conjunction with the 2022 Preesall/Knott End Gala. Funds not to exceed £3,000.

146(16) Councillor safety

Resolved: that those councillors not wishing to have their address details published on the council's website should make the clerk aware of this and their details will be removed. Councillors also noted that the Local Government Association is holding a series of webinars to help support councillors' personal safety.

147(17) Parish and Town Council Conference: 'Highways Special'

Resolved: On Saturday 19 March, Cllr Pattrick will attend in her role as highways lead accompanied by either Cllr Woods or Cllr Shepherd. Cllr Orme would attend as part of his involvement with joint working arrangements.

148(18) Code of Conduct

Resolved: Councillors unanimously agreed that Preesall Town Council would adopt the new Local Government Association Code of Conduct in the same form as that adopted by Wyre Council.

149(19) Electric vehicle car hubs

Resolved: that councillors who wished to do so should individually complete the online survey to register their interest in creating an electric car club in the community.

150(20) Wyre planning public consultation

Resolved: That the review affects the whole of the Over Wyre community. Cllr Jepson was tasked with conducting further investigations into the impact of the review and forwarding this information to councillors. Cllr Orme was to look at calling a meeting of the Over Wyre parishes with Cllr Orme, Cllr Jepson, Cllr Johnson and Cllr Pattrick attending on behalf of Preesall Town Council.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

151(21) Reports from subject leads and outside body representatives

A verbal update was provided by Cllr Lewin on her discussions with Homestart and the setting up of a parents/grandparents group. This is still in the early stages as it needs to be ensured that the correct protocols are followed in establishing the group.

152(22) Verbal reports from Wyre councillors

None.

153(23) Clerk's report

Lengthskeeper

The lengthskeeper had taken a few days' leave in January. He had split his working time between litter picking and cutting down the mass of lopped hedge pieces following the laying of the Jubilee Garden hedge. Once the material is in a more easily managed format it will be removed for composting elsewhere.

Bethel United Reformed Church

A response had been received from Historic England regarding the listing of the church:-

'Unfortunately, the current circumstances of the Bethel United Reformed Church do not fall into any of the three categories used by the Department for Digital, Culture, Media and Sport to prioritise designation resources on those sites that are most in need of protection. Those categories are:

1. **Threat:** any candidate for designation demonstrably under serious threat of demolition or major alteration
2. **Strategic priority:** any candidate for designation of a type that is a strategic designation priority under the Historic England Action Plan, Historic England's programme of strategic work. You can find a list of this year's projects on our website
3. **Evident significance:** any building or site that possesses evident significance that makes it obviously worthy of inclusion on the National Heritage List for England

Historic England is therefore currently unable to take your application further. Should the situation change, particularly with regard to any specific threat to the building, you could submit a new application.

Councillor training

Cllr Pattrick, Cllr Tarpey-Black and Cllr Woods have attended and passed the LANTRA training course on road closure safety paid for by Wyre Council. Cllr Johnson and Cllr Orme have been confirmed as attendees on the next course.

Damage to Bench

Damage had been caused to the bench near the 4x4 garage on Sandy Lane. Lancashire County Council had been informed.

Raising a motion for the agenda

Councillors were reminded that any motion they put on the agenda is theirs to research and explain to the council what they would like to happen.

To help with providing the required information a template was provided that can be completed prior to the request being submitted to the clerk for inclusion on the agenda. Please see below:

Title: Motion for submission

Date: (*date submitted to clerk*)

Prepared by Councillor: (*name of councillor*)

1.0 Background (including any references to previous minutes) (*what has been done before, why do you want to raise it*)

2.0 Proposal (*what is it you want to do*)

3.0 Financial implications (*how much funding will it take*)

4.0 Staffing implications (*how much input do you estimate is needed from the council's employees*)

5.0 Proposed duration of project (*week/months/years*)

6.0 Decision required (*what do you want the council to do*)

154(24) Mayor's report

An opportunity for the Mayor to report on events and activities.

155(25) Questions to councillors

The issue of the need for care when signposting members of the public to other organisations was raised.

156(26) Items for next agenda

The next meeting will be held on 14 March 2022 - councillors were asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk in writing by Thursday 3 March at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

There being no further business, the Mayor closed the meeting at 9.37pm