



PRESALL TOWN COUNCIL

Minutes of the meeting of the Town Council held on Monday 13 July 2020 at 7.00pm via Zoom video conference

Present: Cllrs P Orme (Mayor), B Burn, A Cropper, J Cropper, T Johnson, N Patrick, K Nicholls, A Tarpey-Black, D Williams, L Woodhouse, K Woods.

In attendance: Alison May, clerk to the town council.

21a(1) Apologies for absence – None.

22b(1) Absent without apology – Cllr Drobny.

23(2) Declaration of interests and dispensations

Cllr Johnson - union interest (employment matters).

24(3) Minutes of the meetings of full council

Resolved: to note that the 17 June minutes were approved at the extraordinary meeting on 7 July.

25(4) Minutes of the council's committees

Resolved: to note as a correct record the agreed minutes of the following committees:

Finance (including payments authorised) – 6 January; 2 March; 14 April; 20 April; 12 May.

Personnel – 10 January; 6 March; 27 May; 9 June.

26(5) Public participation

No members of the public were present, therefore councillors **resolved** to proceed to item 6 on the agenda.

27(6) Planning

Application number: 20/00539/FUL

Proposal: Single-storey rear extension to main dwelling and erection of ancillary granny annexe, garage and stable block following demolition of existing garage and agricultural outbuildings

Location: Braemar Rosslyn Avenue Preesall Lancashire FY6 0HE

Resolved: that the council had no objection to the proposed application (9 in favour, 2 abstentions)

Application number: 20/00311/REM

Proposal: Reserved matters application for appearance, landscaping, layout and scale following outline approval 16/00892/OUT for erection of two dwellings

Location: Carrfield Works Park Lane Preesall Poulton-Le-Fylde Lancashire

Resolved: that the council had no objection to the proposed application (unanimous)

28(7) Finance

Councillors **resolved:**

a)

a) To note receipts in June.	
RBS current account:	
Interest	10.34
Recharge SwSPC	24.96
Unity current account: from closure of In Bloom	1.85
PROW	500.00

b) To approve the following payments:	Payment type	
Payroll	BACS0011*, 0012, 0013	5232.33
Clerk's expenses on behalf of council	BACS0014	65.99
848 Services Ltd (Inv. 9002)	BACS0015	9.48
*To note that made outside the meeting in June		

c) To note the following payments by direct debit	
Easy Web Sites (hosting fee, SSL certificate)	46.80
O2 (mobile phone contract)	10.46
LCC (contributions)	1297.90
LCC (deficit)	50.00
ICO annual fee (August 2020)	35.00
In Bloom bank charge	3.15
Unity service charge Qtr 2	18.00

d) To note the statement of accounts	
CB1 RBS £101,519.05	
CB2 HTB £35000.00	
CB3 IB £Nil	
CB4 UNITY £55,331.73	

b) Annual report

Resolved: to approve publication of the annual report as presented.

29(8) Review of policies, procedures and plans

a) Operation London Bridge policy

Resolved: to delegate future dealings in respect of this policy to the civic events committee to enable a co-ordinated approach to be agreed with representatives from the church. A book of condolence to be placed in the library.

b) Insurance policy

Resolved: to delegate responsibility to the finance committee for conducting a full review of assets held and preparing recommendations for additional insurance. To be brought back to full council for agreement.

c) Training policy

Resolved: to re-adopt the training policy without amendment.

d) Data protection policies, procedures and forms

Resolved: that the council would re-adopt the existing policies without amendment.

e) PTC action plan

Resolved: to accept the plan as presented.

f) Committee terms of reference

Councillors discussed in detail the changes to the terms of reference proposed by Cllr Orme.

Resolved: That the council would adopt the revised terms of reference as presented subject to the wording at:

8.1.6 to include 'and provide assistance if required';

8.2.6 to make it clear that it is '2 members from the personnel committee';

8.2.7 to be kept as per version 1.1 and not to adopt the suggested amendment.

8.2.10 to be amended to read 'to recommend to council the termination of contract of the clerk and staff'.

30(9) Barton Square clock

a) refurbishment

Resolved: to discuss the full refurbishment of the clock and possible costs during budget-setting for 2020/21.

b) replacement lighting

Resolved: to replace the lighting subject to cost. The clerk to ascertain if scaffolding would be required or whether the cost is the £491 quoted. If additional cost are involved then to be deferred to budget-setting and discussed as part of (a) above.

c) repairs

Councillors were informed that the clock has now stopped working.

Resolved: for the clerk to proceed with arranging for the battery to be replaced by Smith of Derby.

31(10) Purchase of benches

a) Cemetery Lane

Resolved: that the council would purchase a new bench with dedication plate (see b).

b) Esplanade near Bourne Arms

Resolved: that the council would not purchase a bench for this area. However, it would purchase five benches in total from British Recycled Plastic provided the offer of buy four get one free was still operating at a cost of £1,360. One of these would be the second bench already agreed on the sea wall, one for the cemetery, two to replace failed benches and one to be used for the member of public requesting a memorial bench, the latter to be paid for by the member of the public.

32(11) Customised flag

Resolved: that the clerk would obtain two additional quotations for the cost of a customised flag.

33(12) Telephone box adoption

Resolved: that volunteers under the guidance and supervision of Mrs Johnson tidy the phone box and make it secure. It would then be publicised to the community that the council is to hold a competition regarding the future use of this adopted phone box, with the best idea being chosen from those submitted.

34(13) Communications with elderly residents

Resolved: to park this item for now and resume library surgeries once this becomes possible.

35(14) Model code of conduct consultation

Resolved: that councillors would respond individually to the survey.

36(15) Advance notice of Wyre Council three-year review of public spaces protection orders (PSPOs) – control of dogs and dog fouling.

Resolved: that the council would provide a formal response. The item to be put on the August agenda for discussion, however, if the timescale is tight, the clerk to provide a collated response from councillors.

37(16) Appointments to outside bodies and subject leads

Resolved: that the following appointments would be made:

Co-op -	Cllr J Cropper, Cllr Woodhouse
Best Kept Village -	Cllr A Cropper; Cllr Orme
FOKEL -	Cllr Woodhouse
Gala -	Cllr Burn, Cllr Tarpey-Black
KE light railway -	Cllr A Cropper
Halite/Brine watch -	Cllr Johnson
Health (all aspects) -	Cllr Tarpey-Black, Cllr Johnson

Highways - Cllr Patrick
Housing - Cllr Nicholls; Cllr Williams
Lancashire Association of Local Councils (Wyre Area Committee) – Cllr Orme,
Cllr Burn (all councillors have a right to attend)
Over Wyre Parishes joint meeting – Cllr Burn
Preesall Youth and Community Association – Cllr Johnson
Planning Ambassador - Cllr Burn, Cllr Patrick
Tourism - Cllr Johnson
Wyre Flood Forum - Cllr A Cropper, Cllr Johnson
Wyre In Bloom - Cllr J Cropper
Christmas Community Events committee - Cllr Woods
Youth - Cllr Patrick; Cllr Tarpey-Black

ITEMS 17 to 22 and ARE FOR INFORMATION ONLY

38(17) Reports from subject leads and outside body representatives

Co-op – Has provided a continuous service throughout the lockdown.
Best Kept Village – Competition cancelled for this year. Litter pickers have been out.
Gala – Scarecrow competition was well received.
Halite/Brine watch – The group is planning to change from gas to hydrogen storage.
The Halite MD would like to call a public meeting. Brine watch, through Natural
England, is asking for new surveys following the designations around the Irish Sea of
areas of environmental importance.
Health (all aspects) – Communications with practice manager, recommendation to
use face masks if possible and follow regulations.
Highways – Burned House Lane corner has now been resurfaced, cameras will be
installed later in the year.
Housing – Liaison has taken place with Regenda regarding anti-social drinking.
Report of fly-tipping on Ashton Avenue. Cllr Orme to investigate, however, all such
matters should be reported to Wyre.
Preesall Youth and Community Association – Maintenance and improvement works
have been completed whilst the building is empty.
Tourism – Maintaining contact with Blackpool Transport re day trips to Knott End and
Preesall.
Wyre Flood Forum – Works on Cart Gate have had a positive impact.
Wyre In Bloom – The weather has caused planting issues – too dry early in the
season and too wet and windy recently.
Christmas Community Events committee – The plan for this year is to put the lights
up and the trees in place but not to hold the Christmas Light's switch-on.
Youth – Have received messages from parents wanting to know when the centre will
be open – unlikely that it will open this year.

39(18) Verbal reports from Wyre councillors

Cllr Cropper reported that Wyre Council had offered to put the concrete pads down to support the container.

The Meadow Avenue planned housing permission expires today and the developer has pulled out.

Cllr Orme reported that planning infringement was being chased and areas needing tidying were being pursued.

40(19) Clerk's report

Councillors noted the following information contained in the clerk's report:

Lengthsman

The lengthsman resigned his role on 9 June. The clerk now holds all tools and keys previously held by the lengthsman.

Fordstone Avenue bench area

Unseasonal weather has delayed the start of the works. Contractor has confirmed that works will be done week commencing 20 July. Clerk to meet contractor week commencing 6 July.

CCTV

The camera for Knott End is still awaiting installation by Lancashire County Council.

Container

Wyre Council has agreed to install the base to support the corners of the container at a cost of £200.

Flags

Two new Union flags and an Armed Forces Day flag have been purchased and were flown for the first time during Armed Forces Week in June.

Dementia friend training

This was scheduled to take place on 8 June. Unfortunately, this has been postponed until such time as Covid-19 restrictions enable councillors to meet in public.

Signage at ferry slip

Cllr Orme had kindly installed the directional signage to the village.

Wedge and plaque at Battle of Britain memorial

Cllr A Cropper had kindly offered to install this. This has now been completed.

Tree plaques at Jubilee Garden

Cllr A Cropper had kindly offered to install these. This has now been completed.

Banking

Confirmation had been received from RBS that the In Bloom bank account is closed.

41(20) Mayor's report

Nothing further to report.

42(21) Questions to councillors

Cllr Woods expressed her thanks to the council on behalf of the gala committee for its kind donation of the trophies for the scarecrow competition.

Cllr Orme asked what arrangements were expected for the 80th anniversary of the RAF. Cllr Burn responded that nothing was definite at the moment. The council would raise the RAF ensign between 7th and 13th September. Cllr Burn to make further enquiries re VJ Day.

43(22) Items for next agenda

The next meeting will be held on 10 August 2020 at 7.00pm - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 30 July** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

There being no further business, the Mayor closed the meeting at 10.00pm.