



PREESALL TOWN COUNCIL

3 October 2020

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council on Monday 12 October 2020 at **7.00pm** via Zoom video conference.

A handwritten signature in black ink, appearing to read 'A. May', is enclosed in a light blue rectangular box.

Alison May
Clerk to the Council

This meeting may be recorded by the council, members of the public or the press.

Prior to the start of the meeting the chairman will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chairman of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

A G E N D A

1 Apologies for absence

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Minutes of the meetings of full council

Councillors are asked to approve as a correct record the minutes of the full council meeting held on 14 September 2020 and the extraordinary meeting held on 25 September.

4 Minutes of the council's committees

Councillors are asked to note as a correct record the agreed minutes of the following committees:

Finance – 7 September 2020

Personnel – 27 July 2020; 23 September 2020

5 Public participation

The Mayor will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. **Matters requiring a council decision or support must be included as a specific agenda item.** At the conclusion of the public session the Mayor will ask councillors **to agree** to reconvene the meeting.

6 Planning

Application Number: 20/00793/FUL

Proposal: Retrospective application for the retention of a detached garden room

Location: Bolanja 45 Pilling Lane, Preesall, Lancashire, FY6 0EX

Application Number: 20/00840/FUL

Proposal: Two-storey rear, and single-storey rear and side, flat-roof extensions with provision of balcony at both first and second floor level

Location: Seafield, Fluke Hall Lane, Pilling, Preston, Lancashire

Application Number: 20/00841/FUL

Proposal: First floor side extension, replacement front porch, alterations to window openings and new driveway

Location: 309 Pilling Lane, Preesall, Poulton-Le-Fylde, Lancashire, FY6 0HH

Application Number: 20/00897/FUL

Proposal: Extension to existing private equine storage building and formation of private horse-riding arena

Location: Sand Lea, 211 Pilling Lane, Preesall, Poulton-Le-Fylde, Lancashire

7 Finance

Councillors are asked:

a) To note receipts in September

RBS current account

Unity

Amount

12.67

Nil

b) To approve the following payments: Payment type Amount

Payroll	BACS0033)	1751.09
	BACS0034)	
Clerk's expenses on behalf of council	BACS0035	36.89
848 Services Ltd (Inv.10302)	BACS0036	9.48
Eventbrite (Inv.1454367679)	BACS0037	38.93
Armstrongs (Inv. to be supplied)	BACS0038	90.04
Mr P Orme (2x flags inv.100048741)	BACS0039	14.22
Royal British Legion (Inv. 01/20)	Chq300039	68.00
Christmas events c/ee(once invoiced)	Chq300040	346.00
Fleetwood's Charity School	Standing Order RBS	50.00
Carters Charity School	Standing Order RBS	50.00
Easy Web Sites (Inv. 01-160-4)	Direct debit	360.00

c) To note the following payments by direct debit Amount

Easy Web Sites (hosting fee, SSL certificate)	46.80
O2 (mobile phone contract)	10.46
LCC (contributions)	524.78
LCC (deficit)	50.00

d) To note the transfer of £10,000 from Unity Bank to Hampshire Trust Bank easy access account (BACS 0032) and the transfer of £10,000 from RBS to Unity Bank (Chq 000467)

e) To note the statement of accounts

CB1 RBS	£88,987.17
CB2 HTB Bond issue 39	£40,623.44
CB3 IB	Nil
CB4 UNITY	£42681.58
CB5 HTB easy access	£10,001.00

8 Reports from committees and working groups

i) SPID working group

A verbal update will be provided by Cllr Woods.

ii) Plantation Avenue

Councillors Woods, Williams and Drobny met Lancashire County Councillor Matthew Salter to discuss the issues caused by non-resident parking on the avenue and concluded that planters placed at each side of the land would provide a suitable deterrent. It was proposed that ten at the most will be needed to stop people parking. Grass seed has already been given to help rescue the damaged grass. Cllr Salter suggested the possibility of a grant from LCC's Parish Champion towards the cost, it was also suggested that funds may be available in the form of a grant from the Duchy of Lancaster.

Councillors are asked to approve the placing of ten planters on Plantation Avenue, Knott End, in order to prevent parking and subsequent damage to the grass verges and environment (subject to the necessary landowner permission being obtained). Councillors are also asked to give approval to £2,000 being added to the budget for April 2021 as a contribution towards the cost of the planters.

iii) Personnel committee

The committee met on 5 October. An update will be provided by the chair of the personnel committee at agenda item 19.

9 Review of 2020/21 budgeted projects

As part of the 2020/21 budget councillors set aside funds for specific projects. Some projects have been or are being completed but there are questions relating to other projects and councillors are asked to determine how they wish to proceed. A list of current projects is **enclosed**.

10 Projects for 2021/2022

The draft budget for 2021/2022 will initially be considered at the November meeting, therefore the costs of projects that councillors might wish to undertake need to be calculated by the end of October at the latest. Councillors are therefore asked **to put forward ideas** for projects to be funded from next year's budget. Ideas can be raised up to and including the October meeting. Ideas suggested at the September meeting were: solar-powered Christmas lights, sleigh display feature at Pilling Lane/Lancaster Road junction, further CCTV in Preesall, speed indicator device/s, training budget considerations.

11 Review of policies, procedures, plans and awards

i) Star Award

This award was created in 2019 with the intention that the award would be made at the Mayor-making ceremony. Notices were placed in the Over Wyre Focus asking for nominations, giving a closing date of 31 March. No nominations were received by that date, one has been received since. The award details document does not contain a date for submission of nominations. Councillors are asked **to decide** whether they wish to insert a cut-off date and whether they wish to retain the award presentation at Mayor-making.

12 Public access to items of historical significance

Cllr Nicholls would like to ask councillors to consider putting the items held as asset 74 on permanent public display, particularly those that list members of the community who served in previous wars, and other items of local interest.

13 Extending 20mph speed limit on Park Lane

Cllr J Cropper would like to ask councillors to consider the possibility of lobbying relevant bodies to have the 20mph speed limit in force on Park Lane from Mill View Cottage to the bottom of Preesall Hill, extended to the junction with Sandy Lane.

14 Flags

a) At the July full council meeting councillors asked the clerk to obtain three quotations for a Preesall Town Council flag (**enclosed**). Councillors are asked **to determine** which is their preferred supplier and how many flags they wish to order.

b) Cllr Orme has suggested a design for the flag (**enclosed**). Councillors are asked to consider the proposal and **to decide** the design to be commissioned.

c) Cllr Orme would like to ask councillors to consider the purchase of a 999 flag – to be flown on Emergency Services Day, 9 September, each year. Councillors are asked **to approve** the purchase of the flag.

15 Private company parking fines

Cllr Drobny would like to ask councillors to discuss the unfortunate situation that has arisen as a result of parking enforcement on Park Lane and to discuss planning issues around the same. Councillors are asked to give approval for the clerk to write letters to Wyre planning re positioning of a camera without planning permission and to trading

standards regarding the perceived unfairness of fines reported by members of the public to the council.

16 SLCC Virtual National Conference (12 - 16 October)

Councillors are asked to approve the clerk's attendance at this virtual event at a cost of £25.00 (+VAT).

17 LALC 76TH AGM

The AGM will be held on Saturday 14 November at 10am via Zoom. The council is invited to send two voting representatives (one of whom may be the clerk) and may send additional non-voting representatives. Councillors are asked **to determine** who the voting representatives should be and whether any non-voting representatives will attend. Councillors are also asked whether they wish the council to submit any resolutions for discussion and decision by delegates (each requires a proposer and seconder). The appointments of president, vice-president and honorary treasurer are made at the AGM.

18 Adoption of planters

Cllr Orme would like to ask councillors to consider adopting the planters (on loan from Stalmine Parish Council) on the grass verge between the car park and back of Wyre Juniors pavilion and to sponsor them being planted up by the lengthsman. Councillors are asked **to approve** the suggestion.

19 Exclusion of press and public

i) Lengthsman vacancy

Exclusion of press and public - pursuant to s1(2) and 1(3) of the Public Bodies (Admissions to Meetings) Act 1960, the council may resolve to exclude the press and public to discuss contractual matters regarding the recruitment of a self-employed lengthsman.

ITEMS 20 to 25 ARE FOR INFORMATION ONLY

20 Reports from subject leads and outside body representatives

Co-op - Cllr J Cropper, Cllr Woodhouse
Best Kept Village - Cllr A Cropper; Cllr Orme
FOKEL - Cllr Woodhouse
Gala - Cllr Burn, Cllr Tarpey-Black
KE light railway - Cllr A Cropper
Halite/Brine watch - Cllr Johnson
Health (all aspects) - Cllr Tarpey-Black, Cllr Johnson
Highways - Cllr Patrick
Housing - Cllr Nicholls; Cllr Williams
Lancashire Association of Local Councils (Wyre Area Committee) – Cllr Orme, Cllr Burn (all councillors have a right to attend)
Over Wyre Parishes joint meeting – Cllr Burn
Preesall Youth and Community Association – Cllr Johnson
Planning Ambassador - Cllr Burn, Cllr Patrick
Tourism - Cllr Johnson
Wyre Flood Forum - Cllr A Cropper, Cllr Johnson
Wyre In Bloom - Cllr J Cropper
Christmas Community Events committee - Cllr Woods
Youth - Cllr Patrick; Cllr Tarpey-Black

21 Verbal reports from Wyre councillors

Wyre councillors will report on any items relevant to the area.

22 Clerk's report

Councillors are asked to note the information contained in the clerk's report (see attachment).

23 Mayor's report

An opportunity for the Mayor to report on events and activities.

24 Questions to councillors

An opportunity for any councillor to ask a question of another councillor.

25 Items for next agenda

The next meeting will be held on 9 November 2020 at 7.00pm - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 29 October 2020** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.