



PRESALL TOWN COUNCIL

Minutes of the meeting of the Town Council held on Monday 10 August 2020 at 7.00pm via Zoom video conference

Present: Cllrs P Orme (Mayor), B Burn, A Cropper, J Cropper, R Drobny, T Johnson, N Patrick, K Nicholls, A Tarpey-Black, D Williams, L Woodhouse.

In attendance: Alison May, clerk to the town council.

44a(1) Apologies for absence – Cllr Woods had to leave the meeting because of IT connectivity issues.

44b(1) Absent without apology – None.

45(2) Declaration of interests and dispensations

Cllr Johnson - union interest (employment matters).

46(3) Minutes of the meetings of full council

Councillors **resolved** to approve as a correct record the minutes of the meetings held on 7 July and 13 July 2020.

47(4) Minutes of the council's committees

Councillors **resolved** to note as a correct record the agreed minutes of the following committees:

Civic events – 24 February

Personnel – 1 July.

48(5) Public participation

No members of the public were present, therefore councillors **resolved** to proceed to item 6 on the agenda.

49(6) Planning

Application number: 20/00564/FUL

Proposal: Single storey rear extension and rear dormer, alterations to the existing front dormer replacing existing flat roof with hipped pitched roof

Location: Briar Patch Lancaster Road Knott End-on-Sea Poulton-Le-Fylde Lancashire.

Resolved: the council was unanimous in raising no objections to the proposal.

Application number: 20/00685/FUL**Proposal:** Single-storey rear extension and front dormer**Location:** Glen Meay 95 Pilling Lane Preesall Poulton-Le-Fylde Lancashire**Resolved:** the council was unanimous in raising no objections to the proposal.**50(7) Finance****i) Councillors resolved:**

a) To note receipts in July. Unity current account – PROW (already reported in June)	500.00
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b) To approve the following payments:	Payment type	
Payroll	BACS0016, 0017	1701.16
Clerk's expenses on behalf of council	BACS0018	54.48
848 Services Ltd (Inv. 9002)	BACS0019	9.48
Viking (Inv. 445711) (less 2.58 credit)	BACS0020	81.05
British Recycled Plastics (Inv. 1990)	BACS0021	1334.40
Cartridge Save	BACS0022	41.27
Wyre Building supplies Ltd (Inv. 0248235)	BACS0023	9.20
LCC signage (Inv.5200212942)	Chq300038	61.08

c) To note the following payments by direct debit	
Easy Web Sites (hosting fee, SSL certificate)	46.80
O2 (mobile phone contract)	10.20
LCC (contributions)	1095.29
LCC (deficit)	50.00

d) To note the statement of accounts	
CB1 RBS £100,316.50	
CB2 HTB £35,000.00	
CB3 IB Closed	
CB4 UNITY £53,101.66	

Anomaly between payroll documents and amount taken by LCC – currently under investigation. Unity figure based on sum taken.

ii) Councillors resolved to note that the HTB 1-year bond matures on 14 August. In accordance with finance committee resolution 5 the RFO had arranged to re-invest this, the interest of £624.44 and the additional £5,000 of budget reserves in a new 1-year bond with HTB at a fixed interest rate of 0.30%. The RFO had made arrangements to open an easy-access savings account with HTB at a variable interest rate of 0.10% to ensure no account holds more than £85,000. The sum of £20,000 to be invested from the RBS account once the account is confirmed as open.

51(8) Review of policies, procedures and plans

a) Complaints procedure

Resolved: to readopt the procedure without amendment.

b) Model publication scheme

Resolved: to readopt the scheme, which had been reviewed and brought up to date with revised dates and staff details.

c) Grants policy

Resolved: to readopt the policy with 5.9 being amended to make it mandatory for receipted invoices to be provided to the Responsible Financial Officer for all grants of £500 or above, 5.16 to be inserted to require applicants to re-apply if their cheque remains uncashed after six months; to accept the application guide without amendment and to readopt the application form subject to the word 'chairman' being replaced with 'chair'.

d) Investment strategy

Resolved: to approve the revised strategy.

e) Committee terms of reference

i) Civic events – resolved to accept the amendments at paras 1,3, 5 and 8 f and for references to the word 'chairman' to be replaced with 'chair'.

ii) Finance – resolved to accept the amendments at paras 3, 5 and 8 o and for references to the word 'chairman' to be replaced with 'chair'.

52(9) Plantation Avenue improvements

Councillors noted that Cllr Woods had agreed to take the lead on the above as Cllr Williams has a family interest in that area that precludes him from further involvement.

53(10) Park Lane telephone kiosk

Resolved: that as the phone kiosk is in a very dangerous location this rules out a number of options for its use, therefore a competition would not be held. In addition it was further **resolved** that the Civic Events committee be tasked with looking at safe options to make it a feature. Cllr Cropper to look at practicality of securing it.

54(11) Town crier role and robes

Resolved: that the council would not recruit a town crier or make financial provision for the purchase of robes.

55(12) Drug-dealing concerns

Cllr Drobny declared an interest as he had reported issues to the police.

Resolved: that the clerk write a letter to the police asking what action the police are taking and whether anyone has been questioned regarding drug-dealing activities.

56(13)Wyre Council three-year review of public spaces protection orders (PSPOs) – control of dogs and dog fouling

Resolved: that the council would provide a response based on comments already provided to the clerk and those to be sent to her by tomorrow at the latest.

ITEMS 14 to 19 and ARE FOR INFORMATION ONLY

57(14)Reports from subject leads and outside body representatives

Health (all aspects) - Cllr Tarpey-Black reported that it was unlikely that the medical centre would keep the Hambleton branch open. Hambleton Parish Council had written to Ben Wallace to see if he could support its retention. The CCG doesn't support satellite locations.

A suggestion had been made for the 2c bus to be rerouted again down Pilling Lane but given the previous issues it was thought this was unlikely.

Highways – Cllr Patrick update the council on the continuing issues with parking in the bus bay near the noticeboard on Park Lane. Photographs of offenders were being taken and passed to Cty Cllr Salter, who is to pursue a single yellow line outside the Saracens B&B.

Housing – Issues on Park Lane are to be taken up with Wyre Council. Cllr Orme to look at the issues re Ashton Avenue.

Over Wyre Parishes joint meeting – clerk to send contact list to Cllr Burn.

Preesall Youth and Community Association – Cllr Orme reported that there had been requests from groups to re-open the centre. This would be considered once the renovation works are completed.

Tourism – Cllr Johnson asked if it would be possible to adopt the shelters on the Esplanade. Cllr Orme stated that this was already a planned agenda item for the next meeting and that he had already approached the two authorities responsible for the shelters.

Wyre Flood Forum – Cllr Orme reported that a yellow weather warning had been issued for the area.

Wyre In Bloom – Cllr J Cropper asked whether the new lengthsman, once recruited would be responsible for grass cutting at the Jubilee Garden. It was confirmed that they would.

Christmas Community Events committee – the Christmas Fair has been cancelled. The committee is looking at the possibility of having a Santa sleigh ride around the village with sweets being given out for the children. The possibility of the council doing this or supporting it was raised. If the Civic Events committee meets before next meeting then put on that agenda, otherwise put on September's agenda.

Youth – Cllr Patrick reported that it was unlikely that the centre would open this side of Christmas.

58(15)Verbal reports from Wyre councillors

Councillors were asked whether any action could be taken against the garage on St. Bernards Avenue as cars are being repaired and sold from the pavement. It was confirmed that this had been reported to Wyre and that it would help if neighbours

could voice their concerns directly with Wyre. Councillors were also asked to investigate whether the caravan at Sloanes is being used as living accommodation.

59(16) Clerk's report

Lengthsman

An advert for a self-employed lengthsman was placed in the August Over Wyre Focus.

Fordstone Avenue bench area

Work on creating the paved bench area and planters and the siting of the memorial bench began on 22 July; unfortunately completion of the work has been delayed because of a shortage of 2x2 flags. The noticeboard to be installed on the same site has been ordered following agreement by the Civic Events committee on 3 August on the design and supplier.

CCTV

The camera for Knott End is still awaiting installation by Lancashire County Council.

Container

Wyre Council has installed the base to support the corners of the container. Wyre is now completing the licence paperwork for the siting of the container prior to its installation.

Barton Square Clock repair

A representative from Smith of Derby is scheduled to visit the site on 12 August to get the clock back running. They will take this opportunity to look at what needs to be done to get the clock fully renovated and the lights working.

Wedge and plaque at Battle of Britain memorial

These have now been installed by Cllr A Cropper and the clerk.

Tree plaques at Jubilee Garden

This has now been installed by Cllr A Cropper and the clerk.

Banking

Paperwork for the transfer of the council's banking from RBS to Yorkshire Bank is now being processed by Yorkshire Bank.

North West Coastal Access

The planning inspector is arranging site visits to areas where objections have been raised on the Silverdale to Cleveleys stretches.

Documents circulated to councillors

Official dog protection orders consultation paperwork.

Communities framework & the devolution white paper.

The clerk also made councillors aware of:

Lancashire landings to take place on 15 August or 29 August, weather permitting.

Road closure applications are not being accepted by Wyre Council, therefore potential Remembrance Sunday and Christmas Lights closures cannot be approved.

Receipt of an anonymous letter complaining about the closure of the footpath between Ashton Avenue and Westbourne Road.

NALC's consultation on the governments new planning proposals - to be included on September's agenda.

Complaints received regarding the emptying of litter bins in the village and the problem of fly-tipping.

Receipt of a letter of complaint from the ex-lengthsman regarding personal matters being discussed in public.

The noticeboard on Preesall Hill had been vandalised.

The self-watering planters on the lampposts in Barton square have been taken down.

Cllr Drobny reminded councillors of IR35 and the need to ensure that the new lengthsman was not treated in the same way as an employee.

60(17) Mayor's report

No further updates.

61(18) Questions to councillors

Cllr Williams stated that he wished to contact Cty Cllr Salter. Cllr Orme said that he would ask Cllr Salter to phone.

62(19) Items for next agenda

The next meeting will be held on 14 September 2020 at 7.00pm – councillors were asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 3 September 2020** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

There being no further business, the Mayor closed the meeting at 21.33pm.