



PREESALL TOWN COUNCIL

Minutes of the meeting of the Town Council held on Monday 9 March 2020 at 7.00pm at Preesall Youth and Community Centre, Lancaster Road, Preesall

Present: Cllrs P Orme (Mayor), B Burn, A Cropper, J Cropper, R Drobny, T Johnson, N Patrick, A Tarpey-Black, L Woodhouse, K Woods.

In attendance: Alison May, clerk to the town council; 1 member of the public.

235a(1) Apologies for absence

Cllr Nicholls; Cllr Williams; Cllr A Cropper to arrive late as has Wyre Council duties.

235b(1) Absent without apology

None

236(2) Declaration of interests and dispensations

Cllr Johnson - union interest (employment matters) and planning application 20/00151/FUL

237(3) Minutes of the last meeting

Councillors **resolved** to approve as a correct record the minutes of the meeting held on 10 February 2020, subject to the date they were completed being amended and reference to Cllr Burn leaving the room inserted.

238(4) Public participation

*At the request of the Mayor, councillors **resolved** to adjourn the meeting at 7.05pm to allow non-councillors to speak.*

- The poor state of some of the roads and pavements was raised. Pressure continues to be put on Lancashire County Council to carry out repairs.
- Policing figures for Grange Park were discussed. It was emphasised that the public needs to report crime as it occurs, otherwise the statistics do not reflect the incidence of crime.

*At the conclusion of the public participation and at the request of the Mayor, councillors **resolved** to reconvene the meeting at 7.10pm.*

239(5) Planning

Councillors agreed to discuss this application first and Cllr Johnson left the room.

Application Number: 20/00151/FUL

Proposal: Single storey rear extension

Location: 57 Coniston Avenue Knott End-On-Sea Lancashire FY6 0DR.

Resolved: The Town Council was unanimous in raising no objections to the proposal.

Cllr Johnson returns to the room.

Application Number: 19/01302/FUL

Proposal: Change of use of land for equestrian purposes and the erection of stable block and creation of ménage and associated hardstanding and access track for private use only

Location: Land to the south of Fluke Hall Lane Pilling PR3 6HP.

Resolved: The Town Council raised no objections to the proposal.
(7 in favour, 2 against)

Cllr A Cropper enters the room at 19.15

Application Number: 19/01254/FULMAJ

Proposal: Erection of 13 dwellings with associated parking and landscaping

Location: Land off Willow Close Preesall Poulton-le-Fylde Lancashire.

Resolved: The Town Council has no objections to the application provided several environmental initiatives are applied. The council wishes as a minimum to see each property have solar panels installed, electric vehicle charging facilities and rainwater storage for use in the home and garden. It would like consideration to be given to the installation of air source heat pumps in order to ensure the properties are future proofed for non-gas dependency.

The land adjacent to the site has access to the sea wall, partially via a tarmac path to the west sea wall. It wishes to ask that the builder be required to provide a tarmac path on the existing dirt path to the east sea wall.

It would also like it to be specified that land that is designated as open space be kept as open space, particularly to the southern boundary and that suitable environmentally friendly planting is carried out to provide a wildlife friendly habitat. Provision should also be made for affordable housing development monies.

(5 in favour, 3 against, 2 abstentions).

Application Number: 20/00046/COUR

Proposal: Prior approval for a proposed change of use of one agricultural building to storage & distribution building (B8) (Under Class R of the GDPO)

Location: Curwens Hill Acres Lane Preesall Poulton Le Fylde Lancashire

Resolved: The Town Council was unable to make a determination on the proposed application as it had insufficient information to make an informed decision. Councillors were unclear as to the size of vehicles accessing the site and the regularity of the journeys to be made. They were concerned that the access arrangements are not suitable for a storage and distribution facility that would create regular journeys to and from the building, nor is its suitable for large vehicular access. (1 against, 9 abstentions).

240(6) Finance

The information below constitutes expenditure incurred since the finance committee meeting agenda was sent out on 25 February.

Councillors are asked:

a) To note receipts in February Unity Bank	413.81
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b) To approve the following payment:	Payment type	
Over Wyre Medical Centre (inv. 05685)	Chq 300026	60.00
Dawn's Tea Rooms	Chq 300027	20.00
Donation to gala (in lieu of lights money)	Chq 300028	20.00
Donation to Dementia (in lieu of lights money)	Chq 300029	10.00
Archer Signs and Panels (Inv.RC23535226)	Chq 300030	142.28
Zurich Insurance (Inv. 43314253)	BACS	491.11

c) To approve the following transfer:	Payment type	
Move Funds from RBS T/A to Unity Bank	Chq 000466	50,000.00

d) To note cheques signed/payments made outside the meeting:	Payment type	
Wireless CCTV Ltd	BACS	6240.00

e) To note the statement of accounts for month ending 29 February 2020	
RBS current account	£57,971.47
Unity current account	£32,973.91
Hampshire Trust Bank	£35,000.00
In Bloom	£2507.87

241(7) Reports from committees and working groups*i) Finance committee*

The finance committee met on 2 March and **resolved** to approve the payments below (monthly expenditure to 25 February). At full council councillors **resolved**:

a) To note receipts in February.	413.81
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b) To note the following payments:	Payment type	
Payroll	BACS	3455.13
Clerk's expenses on behalf of council	BACS	290.36
848 Services Ltd (Inv. 9310)	BACS	9.48
PRS Electrical Ltd (Inv. 2170)	BACS	5074.20
Zurich Insurance (Inv. 42845762) * see below	BACS	424.47
Wyre Memorials Ltd (Inv.11771)	Chq 300022	240.00

BT Payphones (letter dated 1 Feb)	Chq 300023	1.00
Mr Redman re Xmas lights	Chq 300024	10.00
SLCC (Inv.228987) total £202 split with SwithS	Chq 300025	101.00

f) To note the following payments by direct debit	
Easy Web Sites (hosting fee, SSL certificate)	46.80
O2 (mobile phone contract)	10.20
LCC (contributions)	981.07
LCC (deficit)	8.33

g) To note the statement of accounts will be completed for the meeting on 9 March	
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h) To note cheque agreed at full council on 10 February and signed on 2 March	Payment type	
In Bloom balance, retained £5 for charges	Chq 00052	2502.87

To note:

- The approval of the third quarter finances and budget monitoring as being an accurate representation of the transactions undertaken by the council between October and December.
- The virement of £3,036.00 to the salaries budget head from general reserves.
- The amendment to the descriptor on receipt 00018 for £69 to show mayor's charity.
- The transfer of £50,000.00 from RBS T/A to the Unity Bank account.
- *The addition of the boundary signage, wheeled cart and CCTV camera to the council's insurance policy and payment of any additional premium.

ii) Civic events committee

At full council councillors **resolved to note** the agreed minutes from 6 January meeting.

Resolved: all councillors present at the meeting agreed to act as stewards at some part of the VE Day 75 picnic celebrations. It was noted that Cllr Orme is the event manager and the clerk is the event safety officer

Resolved: to approve the committee's proposal to mark the occasion of the 80th anniversary of the Battle of Britain on 12 September by placing a planter at the Battle of Britain memorial.

242(8) Signage**Jubilee Garden**

Resolved: for a quotation to be obtained from LCC showing arm 1 – Jubilee Garden/Library, arm 2 – Ferry/Seafront, arm 3 – Preesall Village/Park. The sign

(subject to permission being obtained by the clerk) to be placed on Wyre's land at the corner of Plantation Avenue.

243(9) Annual governance review

Resolved: to confirm that the various internal control documents had been reviewed in the past 12 months and that the town council had conducted an annual governance review in March. Councillors further **resolved** to readopt:

- Standing Orders subject to minor amendments to tendering limits.
- Financial Regulations subject to minor amendments to tendering limits and paragraph 14.2 being brought in line with paragraph 4.1
- Schedule of Assets updated to reflect all assets held as at 3 March 2020 and **to note** a full survey of the assets has been conducted by the clerk.
- Risk Management Plan updated to reflect additional insured items and insurance uprating.
- Risk Register updated to clarify mitigations and controls and include Christmas lights.
- Annual Town Meeting Standing Orders that were unchanged.

244(10) LALC annual conference

Resolved: not to send anyone to the conference. Cllr Orme would be attending in his LALC capacity.

ITEMS 11 to 16 and ARE FOR INFORMATION ONLY

245(11) Reports from subject leads and outside body representatives

Co-op – Fundraising for binoculars to be sited on the promenade to be started soon. Cllr Johnson to look at putting an item on the April agenda re tourism funding support. The funeral directors on Lancaster Road will close on Wednesday and the business move to Garstang.

Best Kept Village – Judges to be trained in marking/scoring.

FOKEL – Brew and book sale on Saturday 28 March.

Gala – Next meeting 18 March.

Halite/Brine watch – Community panel to meet at North Euston on 12 March.

Health – COVID-19 – important to follow guidance re self-isolation and regular hand washing. Cllr Orme to look at what emergency planning, including rubbish collection, is in place once full impact is felt. Recommended to double up on prescriptions.

Highways – Burned House corner to be resurfaced in May. Looking to meet with Mark O'Donnell during first week in May.

Planning Ambassador – Issues with Rosslyn Avenue development – advised to report problems to Wyre planning.

Tourism – Successful meeting held with Chris Wyatt re motorbike event.

Very good carvings being done by Yorkshire Carvings; other ideas being considered for sculpture - possibility of future agenda item.

Wyre Flood Forum – next meeting on 12 March at Wyre.

Wyre In Bloom – In Bloomers not entering 'In Bloom' this year as wish to consider more environmentally friendly planting regimes.

Christmas Community Events committee – Cllr Woods to provide feedback in future. Being established as independent group with own bank account. Cllr Tarpey-Black to speak with clerk re road closures.

Youth – Child and Adolescent Support and Help Enhanced Support Team (CASHER) to meet at Over Wyre Health Centre every second Saturday. Sessions on a drop-in basis.

Every second Tuesday from 14 April children to visit Kepplegate and to be known as the 'Young Onez'. Youth club to be Kepplegate's second charity at its fundraising event.

Joint meeting of Over Wyre Parishes to be added to list to report on. First meeting took place on 24 February, well received and emphasised need to include environmental issues in planning application comments.

246(12) Verbal reports from Wyre councillors

Cllr Cropper reported on the tour he had just undertaken at the recycling plants and the importance of putting the right thing in each recycling bin. Just one nappy in the wrong bin will contaminate the whole load and result in it all having to go to landfill. Unwanted green boxes will be collected later in the year.

247(13) Clerk's report

Councillors are asked to note the information contained in the clerk's report:

Lengthsman's report

No report available

Banking

Another mandate has been sent to RBS asking for the deletion of ex councillors from the signature list.

Phone tariff price increase

O2 has announced that from April the mobile phone tariff will increase in line with the current 2.7% Retail Price Index.

Fordstone Avenue bench area

Clerk to meet contractor on site prior to start of work in April.

CCTV

The camera for Knott End has been delivered and is to be installed by Lancashire County Council.

Hi-Vis jackets

Jackets of varying sizes with PTC logo are held by the clerk for use at PTC organised events.

Dementia Friend training

The clerk attended the LEON meeting on 27 February, the first part of which was a dementia friend training session. Councillors will remember that in October 2019 the council signed up to becoming a dementia friendly organisation and asked the clerk to investigate a training session for all councillors. Chris Wyatt from Wyre Council has been approached and is willing to conduct the 45-minute session on Monday 8 June (prior to the main council meeting).

Plaque re installation of flagpole

The plaque has been collected; it will be fitted once the weather improves.

North West coastal access

Stretch 5: Silecroft to Silverdale (112km) – Planning work for the trail and the coastal margin has been undertaken with the proposals published on 8 January 2020 (delayed as a result of the general election). A Habitats Regulations Assessment (HRA) and Nature Conservation Assessment (NCA) for this stretch has also been published.

Representations are invited, via

www.gov.uk/government/collections/england-coast-path-silecroft-tosilverdale .

Wyre Local plan consultation

Public Consultation. Regulation 18.

The Town and Country Planning (Local Planning) (England) Regulations 2012 No 767 Part 6 (as amended)

Wyre Local Plan to 2031 Partial Review Scoping Consultation

I am writing to advise you that the Council is consulting on the scope of the partial review of the Wyre Local Plan to 2031 for six weeks from 28 February 2020 to 5.00 pm on 14 April 2020.

The Council considers that it is necessary to undertake a partial review of the plan for two reasons:

1) The Wyre Local Plan to 2031 was adopted on 28 February 2019. It was examined in accordance with the National Planning Policy Framework 2012 (NPPF12). A revised NPPF was published in February 2019, Annex 1: Implementation, Paragraph 212 states that Plans may need to be revised to reflect policy changes which the replacement framework has made. This should be progressed as quickly as possible, either through a partial review or by preparing a new plan. Wyre Council is proposing to carry out a partial review.

2) The Wyre Local Plan to 2031 includes Policy LPR1 – Wyre Local Plan Review which requires the early partial review of the Wyre Local Plan with the objective of meeting the full objectively assessed housing needs over the plan period. The Policy sets out the matters to be included in the partial review including an update of objectively assessed needs and review of transport and highway issues.

248(14) Mayor’s report

It was reported that the flyer re Preesall and Knott End will be included within the Discover Wyre pack.

249(15) Questions to councillors

None.

250(16) Items for next agenda

The next meeting will be held on 20 April 2020 at 7.00pm and will be preceded by the Annual Town meeting at 6.00pm - councillors are asked to raise matters to be included on the main agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 9 April 2020** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

There being no further business, the Mayor closed the meeting at 8.56pm.