



## PREESALL TOWN COUNCIL

3<sup>rd</sup> April 2024

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on **Monday 8<sup>th</sup> April 2024** at **7pm pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

*Ellr Janet Lewin*  
Mayor

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

# AGENDA

## 1 Apologies for absence

## 2. Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

## 3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 11<sup>th</sup> March 2024 (**emailed**).

## 4 Public participation

The Mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors to agree to reconvene the meeting.

## 5 Planning Applications

**The following applications were considered between Town Council meetings in order to meet the Wyre Council deadlines. It was agreed that Preesall Town Council would not object to either of these applications.**

**There are no applications for consideration for this meeting**

**Application Number:** 24/00203/FUL

**Proposal:** Proposed erection of 1 no agricultural livestock and storage building

**Location:** 2 Fernbreck Cottages Back Lane Preesall Poulton-Le-Fylde Lancashire

**Application Number:** 23/01143/FUL

**Proposal:** Erection of a building for ancillary living accommodation, following demolition of existing dilapidated agricultural building, and change of use of land from agricultural to residential use.

**Location:** Orchard Cottage Fluke Hall Lane Pilling Preston Lancashire

## 6 Quarry Planning Update

To consider any updates on the potential Quarry development and resolve any actions.

## 7 Potential Preesall and Knott End market

To consider the creation of a market in Preesall or Knott End and resolve any actions

## 8 Finance

Councillors are asked to note

8.1 Bank statements balances Unity 29<sup>th</sup> February 2024 £24,722.60 and Virgin £84,903.66 (Any later balances will be provided as they are received).

- 8.2 Cllrs are asked to note and approve payments made for April 2024 (emailed)
- 8.3 To agree as a correct record the bank reconciliations to 29<sup>th</sup> February 2024 both year to date and monthly and resolve any actions.
- 8.4 To review the end of year Budget and resolve any actions.
- 8.5 To review the provisional Annual return and associated documents and resolve any actions.
- 8.6 To consider whether there is an appetite to purchase self-watering planters for the town and resolve any actions.
- 8.7 To consider the sponsorship of a member of Pilling Band at £50 and resolve any actions

## **9 Appointment of internal auditor**

The council is required to appoint an internal auditor who provides a report to the council on the level of internal control exercised. Edwina Parry (last year's auditor) will not be carrying out the 2023/24 Audit and therefore a new Internal Auditor must be sought. Miller and Roskell have confirmed that they do not cover such work.

## **10 Pothole Inspection**

Cllr Woods carried out a pothole inspection with Cllr Salter. To receive details of outcome and resolve any actions.

## **11 Gala Participation**

To consider the decoration of the phone box opposite the Co-op in keeping with the Gala theme of Space.

## **12 SPID Project**

To receive an update on the SPID Project and resolve any further actions.

## **13 Heritage Shelters**

To receive an update on the Heritage Shelters and Bench for near the Slipway and Barton Square.

## **14 Code of Conduct Training**

To consider the provision of Code of Conduct Training on 30<sup>th</sup> May and resolve any actions

## **THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**

## **15 Reports from subject leads and outside body representatives**

No written reports have been received.

Receive update on Wyre Flood Forum 2st March 2024

To consider the resurrection of the Over Wyre Combined meeting of Councils and resolve any actions.

## **16 Verbal reports from Wyre councillors**

Wyre councillors will report any items relevant to the area.

## **17 Clerk's report**

Councillors are asked to note the information contained in the clerk's verbal report

## **18 Mayor's report**

An opportunity for the Mayor to report on events and activities.

## **19 Questions to councillors**

An opportunity for any councillor to ask a question of another councillor.

## **20 Items for next agenda**

The next full council meeting will be held on 13<sup>th</sup> May **2024** - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 2<sup>nd</sup> May 2024** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.