



PREESALL TOWN COUNCIL

6th March 2024

Dear Councillor,

You are hereby summoned to attend a meeting of Preesall Town Council on **Monday 11th March 2024** at **7pm pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

Ellr Janet Lewin
Mayor

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Apologies for absence

2. Co-option of new Councillors

To resolve to Co-opt Andrew Hayes and Stuart Ward as Councillors on Preesall Town Council.

3. Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

4 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes, as presented, of the meeting held on 12th February 2024 **(emailed)**.

5 Public participation

The Mayor will ask councillors to agree to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors to agree to reconvene the meeting.

6 Planning Applications

Application Number: 24/00135/FULMAJ

Proposal: The erection of 53 affordable homes together with access taken from Rosemount Avenue and the formation of an internal access road , footpath link on to Pilling Road, landscaping, amenity open space, electricity sub-station and surface water pumping station

Location: Land Off Rosemount Avenue Preesall FY6 0HB

Application Number: 24/00147/FUL

Proposal: Change of use of ancillary accommodation to residential dwelling

Location: Ranch House Head Dyke Lane Pilling Poulton-Le-Fylde Lancashire

7 Quarry Planning Update

To consider any updates on the potential Quarry development and resolve any actions.

8 Planning Enforcement issues

At the Full Council meeting in February 2 issues were raised regarding concern over breach of planning control. It was requested that these be added to the March Agenda:

Illuminated sign on Esplanade

Caravan Storage on Park Lane

9 Finance

Councillors are asked to note

- 9.1 Bank statements balances Unity 1st February 2024 £89,516.76 and Virgin £85,014.74 (Any later balances will be provided as they are received).
- 9.2 Receipts for Christmas Light Grant £3,900 and £800 LCC PROW Scheme
- 9.3 Cllrs are asked to note and approve payments made for February 2024 (emailed)
- 9.4 To agree as a correct record the bank reconciliations to 31st January 2024 both year to date and monthly and resolve any actions.
- 9.5 To resolve to accept the renewal Insurance Quote as recommended by the Finance Committee.
- 9.6 To resolve to approve the increase in salary for the Locum Clerk with effect from 1st March 2024. To date she has been paid the Unqualified rate of pay for Preesall Town Council at £15.21, the Qualified rate is £18.10. The Locum Clerk is fully Qualified in CILCA. This is as recommended by the Personnel Committee.

10 Appointment of internal auditor

The council is required to appoint an internal auditor who provides a report to the council on the level of internal control exercised. Edwina Parry (last year's auditor) will not be carrying out the 2023/24 Audit and therefore a new Internal Auditor must be sought. Any ideas to the Clerk. Kath Coleman no longer carries out Council work and I have sent an enquiry to Miller Roskell to see if they provide such a service.

11 Annual Governance Review

To review the following documents and resolve to accept for 2024, the following document can be accessed via the Preesall Town Council Website. Councillors are asked to provide any comments/amendments, if possible, prior to the meeting so that they can be incorporated prior to the Full Council Meeting and final version signed off at the meeting:

Standing Orders

Town Meeting Standard Orders

Financial Regulations

The following documents to be issued via email:

Risk Management Plan

Risk Register

Asset Register

Insurance (See 6.5 above)

12 SPID Project

To receive an update on the SPID Project and resolve any further actions.

13 Heritage Shelters

To receive an update on the Heritage Shelters and Bench for near the Slipway and Barton Square.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

14 Reports from subject leads and outside body representatives

No written reports have been received.

LANPAC Event – 28th February – Cllrs Orme and Drobny

15 Verbal reports from Wyre councillors

Wyre councillors will report any items relevant to the area.

16 Clerk's report

Councillors are asked to note the information contained in the clerk's verbal report

17 Mayor's report

An opportunity for the Mayor to report on events and activities.

The Town Council have received an email from St Oswalds thanking both Janet and Tony for their attendance at the World day of Prayer service earlier in March.

18 Questions to councillors

An opportunity for any councillor to ask a question of another councillor.

19 Items for next agenda

The next full council meeting will be held on 8th April **2024** - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 28th March 2024** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify what the proposal is and that a decision is required or whether the item is for information only.