

PREESALL TOWN COUNCIL



18 January 2022

You are hereby summoned to attend a meeting of Preesall Town Council's civic events committee on **Monday 24 January at 7.00pm** at Preesall Youth and Community Centre.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

A handwritten signature in black ink, appearing to read 'A. May'.

Alison May
Clerk to the Council

A G E N D A

1 Apologies for absence

To receive apologies for absence.

2 Declaration of interest and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest and dispensation requests on matters to be considered at the meeting.

3 Minutes of the last meeting

These were approved by committee members at the full council meeting held in January.

4 Public participation

The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

5 Remembrance Sunday arrangements

Limited arrangements were made in 2021 for Remembrance Sunday as a result of concerns around encouraging crowds to congregate when the risks posed by Covid 19 were still a major factor. A number of members of the public still attended and there were concerns raised over road safety and not being able to hear what was said at the cenotaph. Councillors

are asked **to consider** the approach to be taken in 2022 including the format of the event, closer working with the church and the type of road closure.

6 Commonwealth Day

This year's celebration will take place on 14 March with the Mayor reading out the Commonwealth affirmation. The theme for Commonwealth Day 2022 will centre around the theme for the forthcoming [Commonwealth Heads of Government Meeting – 'Delivering a Common Future'](#) – which highlights how the 54 member countries in the Commonwealth family are 'innovating, connecting and transforming' to help achieve goals like fighting climate change, promoting good governance and boosting trade.

Given that 2022 is [Her Majesty's Jubilee Year](#), there will also be a special focus this year on the role service plays in the lives of people and communities across the Commonwealth. Preesall Town Council flies the Commonwealth flag on this day and has, in previous years, invited the local schools to be involved. Councillors are asked **to consider** whether they wish to recommend any other actions.

7 Mayor making and Civic Sunday

The last formal Mayor making ceremony took place in 2019 as did the Civic Sunday event connected to a church service. Councillors are asked **to consider** whether proposals be made to full council to reinstate these events for 2022.

8 The Queen's Platinum Jubilee

At the August meeting the committee proposed a number of items to mark the occasion of the Jubilee that were supported by full council:

- creating a jubilee walk in the wood adjacent to Park Lane if approved by Mr Elletson.
- the crossroads at the junction of Clarence Avenue and Lancaster Road be renamed Coronation Square (a name that was previously in existence). This could be done at the same time as the corner feature to commemorate the platinum jubilee, proposed for the Methodist Church grounds if the elders agree.
- Contribute to a jubilee party for each of the junior schools to commemorate the Queen's platinum jubilee if the heads of the schools agree.
- Permission to purchase Jubilee flag.
- Beacon lighting to be considered by the committee.

Further items suggested for consideration are:

- The purchase of additional flags to be placed in the Christmas tree holders throughout the village for the Jubilee Bank holiday.
- The creation of a QR code Jubilee trail – see <https://highstreetsafari.com/jubilee>
- Other ideas can be found in the **enclosed** SoS Paper.
- Fleetwood's Charity School is looking to host a beacon lighting ceremony. The council to consider supporting this event in some way.
- Re-advertise in Green Book asking for suggestions for an event and volunteers from the community willing to take this forward.

9 Episodes in History event

Discussions took place last year regarding the possibility of the Earl of Manchester's Company of Foot joining the procession on gala day and possibly performing a battle demonstration on the second day – 9 and 10 July 2022. Cllr Johnson and Cllr Woods to **provide an update** on whether this item is being progressed outside of the council and whether any council involvement is anticipated.

10 Christmas lights arrangements for 2022

This year's lights have received an increased number of positive comments, however, it has become clear that the artificial Christmas trees are struggling to survive longer than three years (particularly in the exposed positions) without remedial works being taken to re-join parts of trees together. Out of a total of 70 trees purchased since November 2016 there are currently 18 'sound' trees and 35 that have some form of damage. The remainder have been damaged beyond repair. It is suggested that prices are sought for real trees in galvanised brackets and that a programme of works is carried out to replace the artificial trees over the next few years. The tableau are also unfit for use for another season as the metalwork holding the parts together is so corroded that it would pose a health and safety hazard. Councillors are asked to give approval for the clerk to investigate real tree options and to purchase any suitable tableau at early bird rates within the budget allocation.

11 Local Event Organisers Network (LEON)

Over the past five years the clerk has represented the council at the LEON meetings that have been held three to four times per year by Wyre Council. The meetings are now taking place on a monthly basis. These meetings have proved useful in the past and provide up to date information on legal and safety matters for anyone involved in organising an event and carrying out road closures. They also provide an opportunity to network with other event organisers. The increased commitment is outside of the scope of the clerk's hours – with travel each meeting is two and a half to three hours. Councillors are asked **to consider** how best the council can be represented at the group.

12 Date of next meeting

To be arranged.