



PREESALL TOWN COUNCIL

25 June 2021

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's civic events committee on **Tuesday 1 June 2021 at 9.30am** at Preesall Youth and Community Centre.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

A handwritten signature in black ink, appearing to read 'A. May', is placed over a light blue rectangular background.

Alison May
Clerk to the Council

A G E N D A

1 Election of chair

The council's standing orders require the first item of business after the annual meeting to be the election of the chair for the coming year. Councillors are asked to nominate and approve the chair for 2021/22.

2 Apologies for absence

3 Declaration of interests and dispensations

4 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the meeting held on 31 March 2021 (**enclosed**).

5 Public participation

The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.

6 Terms of reference

The council's standing orders require the terms of reference to be reviewed at the first meeting after the annual meeting with any recommendations passed to full council for approval. A copy of the terms of reference is **enclosed**.

7 Her Majesty the Queen's Platinum Jubilee

2022 marks the Platinum Jubilee of Her Majesty the Queen. At the last meeting of this committee it was suggested that proposals be made regarding what the council could do to mark the occasion. Cllr Orme has suggested a jubilee walk in the trees along Park Lane and holding the picnic in the park that had to be cancelled last year.

8 Episodes in History event

Knott End is rich in history. Cllr Johnson would like to ask councillors to support a living history project for May 2022 (**a supporting paper is enclosed**).

9 Civic Sunday

Cllr Orme would like to ask councillors to consider and agree the arrangements for Civic Sunday.

10 Jubilee Garden stone

The wording on the carved stone in the Jubilee Garden is incorrect. Cllr Orme would like to ask councillors to consider having a plaque created with the correct wording. Councillors are asked to determine how they wish to proceed.

11 The Royal British Legion centenary

15 May 2021 marked the 100th anniversary of The Royal British Legion. For the 90th anniversary the council installed the flagpole at the war memorial. Cllr Orme would like to ask councillors to consider whether anything should be done to mark this event – perhaps dedicating the savings plaques that are to be mounted at the war memorial. Councillors are asked to determine how they wish to proceed.

12 Commemoration of Her Majesty the Queen's 95th birthday

Cllr Orme would like to ask councillors to consider whether the council should mark the 95th birthday of the Queen, which was on 21 April 2021, and has suggested that something be placed in the Jubilee Garden. Councillors are asked to determine how they wish to proceed.

13 Memorial to His Royal Highness the Prince Philip

Cllr Orme would like to ask councillors to consider whether the council should create a memorial to mark the life of HRH Prince Philip and has suggested the creation of a seated reading area with raised beds in the Jubilee Garden. Councillors are asked to determine how they wish to proceed.

14 Date of next meeting

To be arranged.