



PREESALL TOWN COUNCIL

30 December 2019

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's civic events committee on Monday 6 January 2020 at **11am** at Preesall and Knott End Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

A handwritten signature in blue ink, appearing to read 'A. May'.

Alison May
Clerk to the Council

A G E N D A

- 1 Apologies for absence**
- 2 Declaration of interests and dispensations**
- 3 Minutes of the last meeting**
Councillors are asked to approve as a correct record the minutes of the last meeting held on 4 November 2019 (**enclosed**).
- 4 Public participation**
The chairman will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak and will ask councillors **to agree** to reconvene the meeting on the conclusion of public participation.
- 5 Establishment of a town crier-style role**
At the last meeting of the committee it was suggested that the council could establish a town-crier style role for ceremonial occasions. Councillors are asked **to consider** the proposal and how it would work in practice.
- 6 Marshal training for councillors**
The council relies heavily on the gala's trained marshals for its road closures. Currently the lengthsman is the only fully trained member of the council team. Councillors are asked to consider recommending to council that it should have access to marshals from within its own numbers to supervise events.

7 VE Day 75

Friday event

Cllr Orme

to check availability of:

*	The park with the footballers	<i>the event will take place at the end of the season so should not be a problem</i>	To be cross-checked by football organisers
*	Trumpeter/band	<i>John Squires-Evans has indicated that he would like to be involved. A trumpeter will be found for the cenotaph event.</i>	Check and confirm his availability.
*	WI	WI has confirmed availability and wishes to contribute a Lyons tea-rooms-style event	Confirm equipment needed (clerk to write to WI)

Cllr Woods to check availability of:

*	Sound system provider		To be followed up
*	St Oswald's dramatists		To be approached
*	Bar trailer		is available and will make a contribution of £100
*	Ice cream van	<i>will confirm nearer the time</i>	
*	Hog roast		this is not available
*	Jazzabelles		<i>to be followed up</i>
*	Small children's rides	<i>Will approach at Xmas Fair</i>	<i>to be followed up</i>
*	Donkey rides		<i>to be investigated</i>
*	Bunting – village and Lancaster Road	<i>Gala can provide</i>	<i>to be investigated</i>

Cllr Burn to check:

*	to investigate hand-held Union flags	<i>Cllr Orme has a number of flags Clerk holds flags on poles</i>	To provide on the day
*	Community Choir		To check availability

Clerk to:

*	investigate the cost of portable toilets.	<i>Could use Youth Centre and possibility of sports hall</i>	
*	Obtain licence for use of field		Clerk to draw plans and apply to Wyre. Stage is to back on to BMX track
*	Design poster with mayor		

Sunday -

Cllr Orme to check availability of minister.

8 Date of next meeting

To be arranged